



Amend Company Header for Report Format

Scenario:

Balance Sheet as at 31 December, 2024

As at Date: 31/12/2024
Level: 1

Exclude Zero Balance

Herbal Healing Centre (SA0059408-M)

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COST

ACC.DPRN

BOOK VALUE

wants to edit as your like

28/2/2024 4:41 PM
ADMIN

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Synergy Management Services Balance Sheet Statement As At 31/12/2023

This Year

%

ASSETS

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		?AsOfDate			
Top Main					
Page-Header		As at Date: ?AsOfDate <input type="checkbox"/> Level: ?ShowLevel <input type="checkbox"/> <input type="checkbox"/> xrsSubreport1 <input type="checkbox"/>			
		COST	ACC.DPRN	BOOK VALUE	
BFA	Detail 1	[NameWithIndent]	[Cost]	[AccDPRN]	[BookValue]
		[Parent.TotalNameWithIndent]	[Parent.Cost]	[Parent.AccDPRN]	[Parent.BookValue]
		TOTAL FIXED ASSETS	sumSum(Iif([Cost] >= 0, [Cost], 0))	sumSum(Iif([AccDPRN] >= 0, [AccDPRN], 0))	sumSum(Iif([BookValue] >= 0, [BookValue], 0))
BIA	Detail 2	[NameWithIndent]			[BookValue]
		[Parent.TotalNameWithIndent]			[Parent.BookValue]
		INTANGIBLE ASSETS			sumSum(Iif([BookValue] >= 0, [BookValue], 0))
BCA	Detail 3	[NameWithIndent]		[BookValue]	
		[Parent.TotalNameWithIndent]		[Parent.BookValue]	
		TOTAL CURRENT ASSETS		sumSum(Iif([BookValue] >= 0, [BookValue], 0))	
BdDet		[NameWithIndent]	[BookValue]		
		[Parent.TotalNameWithIndent]	[Parent.BookValue]		
		TOTAL CURRENT LIABILITIES	sumSum(Iif([BookValue] >= 0, [BookValue], 0))		

Step 2 - Then Highlight above info > hold left click > drag it down a bit.

Before

?AsOfDate

As at Date: ?AsOfDate
 Level: ?ShowLevel

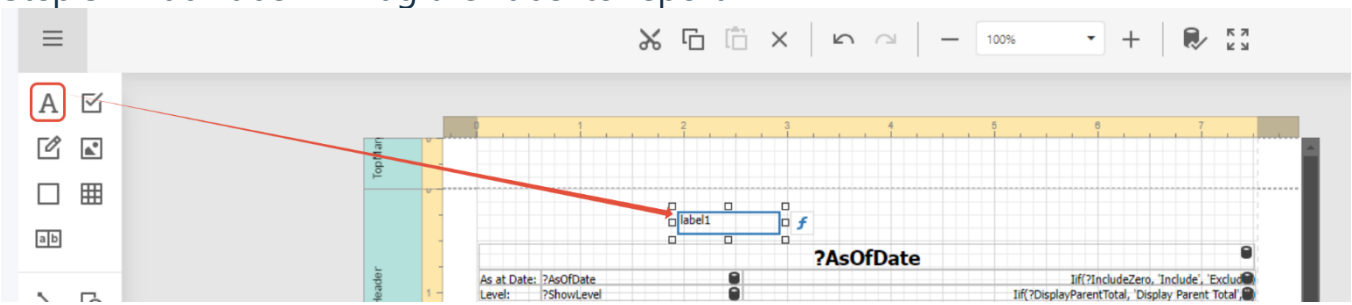
Iif(?IncludeZero, 'Include', 'Exclude')
 Iif(?DisplayParentTotal, 'Display Parent Total', 'Exclude')

	COST	ACC.DPRN	BOOK VALUE
[NameWithIndent]	[Cost]	[AccDPRN]	[BookValue]
[Parent.TotalNameWithIndent]	[Parent.Cost]	[Parent.AccDPRN]	[Parent.BookValue]

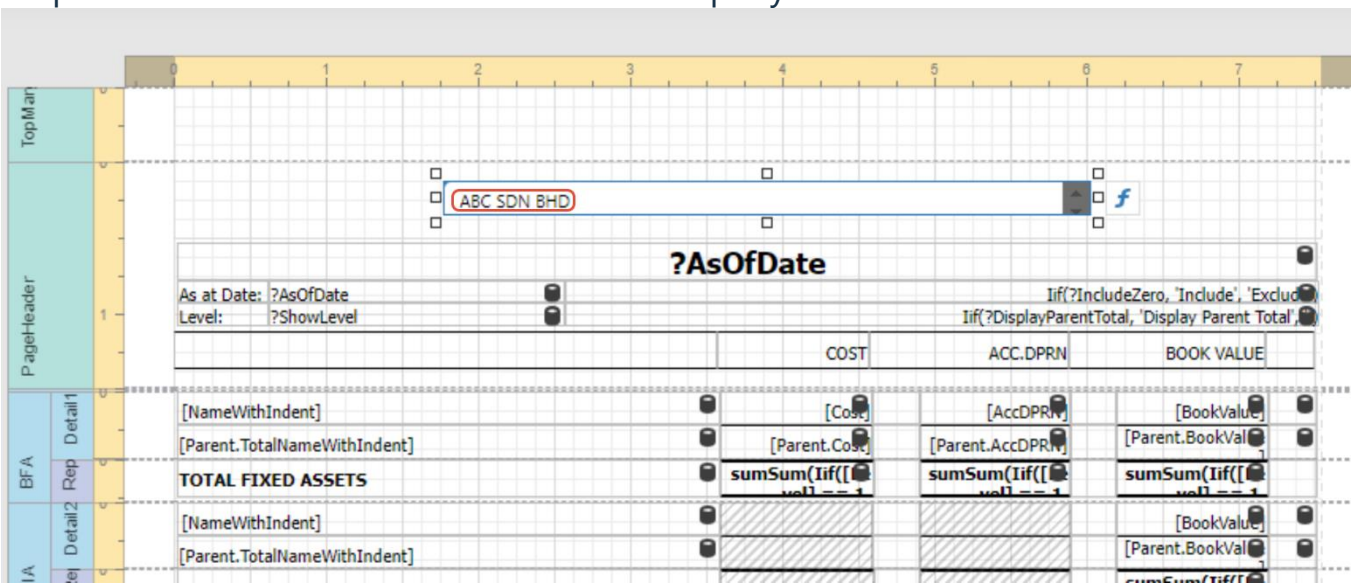
after

[illegible]

Step 3 - Add Label > Drag the Label to report

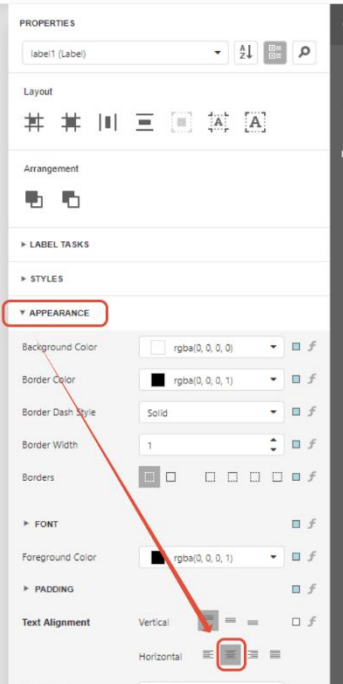


Step 4 - Double Click the label fill in the company name



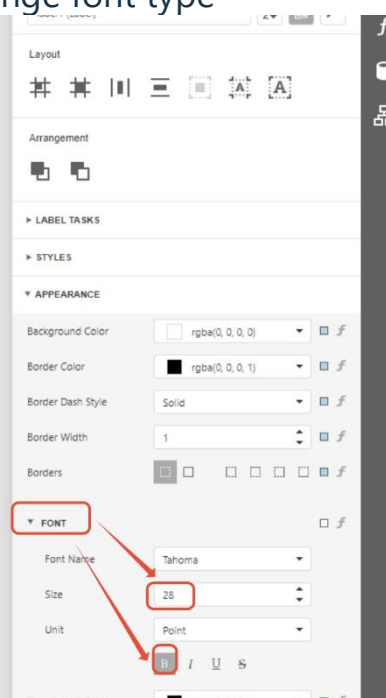
Step 5 - Click Appearance > Horizontal to middle

ABC SDN BHD		
?AsOfDate		
As at Date: ?AsOfDate		
Level: ?ShowLevel		
	COST	ACC.DPRN
[NameWithIndent]	[Cost]	[AccDPRN]
[Parent.TotalNameWithIndent]	[Parent.Cost]	[Parent.AccDPRN]
TOTAL FIXED ASSETS	sumSum([if(sumSum([if(
[NameWithIndent]		[BookValue]
[Parent.TotalNameWithIndent]		[Parent.BookValue]
INTANGIBLE ASSETS		sumSum([if(
[NameWithIndent]		[BookValue]
[Parent.TotalNameWithIndent]		[Parent.BookValue]
TOTAL CURRENT ASSETS		sumSum([if(
[NameWithIndent]		[BookValue]
[Parent.TotalNameWithIndent]		[Parent.BookValue]
TOTAL CURRENT LIABILITIES	sumSum([if(
NET CURRENT ASSETS		[NetCurrentAs
		[GrandCurrent
[NameWithIndent]		[BookValue]
[Parent.TotalNameWithIndent]		[Parent.BookValue]
TOTAL LONG TERM ASSETS		sumSum([if(
[NameWithIndent]		[BookValue]
[Parent.TotalNameWithIndent]		[Parent.BookValue]
TOTAL EQUITY		sumSum([if(
[NameWithIndent]		[BookValue]
[Parent.TotalNameWithIndent]		[Parent.BookValue]

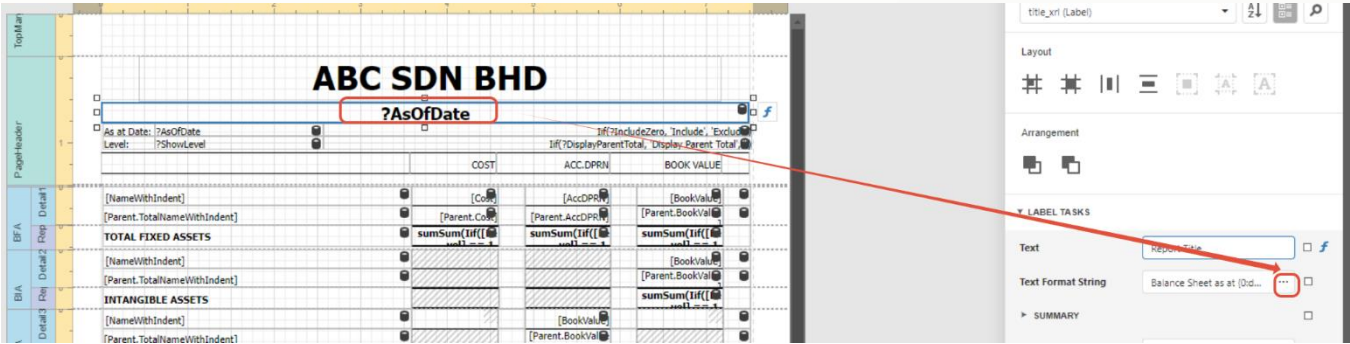


Step 6 - Click Font > Change Size > Click Bold, can even change font type

ABC SDN BHD		
?AsOfDate		
As at Date: ?AsOfDate		
Level: ?ShowLevel		
	COST	ACC.DPRN
[NameWithIndent]	[Cost]	[AccDPRN]
[Parent.TotalNameWithIndent]	[Parent.Cost]	[Parent.AccDPRN]
TOTAL FIXED ASSETS	sumSum([if(sumSum([if(
[NameWithIndent]		[BookValue]
[Parent.TotalNameWithIndent]		[Parent.BookValue]
INTANGIBLE ASSETS		sumSum([if(
[NameWithIndent]		[BookValue]
[Parent.TotalNameWithIndent]		[Parent.BookValue]
TOTAL CURRENT ASSETS		sumSum([if(
[NameWithIndent]		[BookValue]
[Parent.TotalNameWithIndent]		[Parent.BookValue]
TOTAL CURRENT LIABILITIES	sumSum([if(
NET CURRENT ASSETS		[NetCurrentAs
		[GrandCurrent
[NameWithIndent]		[BookValue]
[Parent.TotalNameWithIndent]		[Parent.BookValue]
TOTAL LONG TERM ASSETS		sumSum([if(
[NameWithIndent]		[BookValue]
[Parent.TotalNameWithIndent]		[Parent.BookValue]
TOTAL EQUITY		sumSum([if(
[NameWithIndent]		[BookValue]
[Parent.TotalNameWithIndent]		[Parent.BookValue]

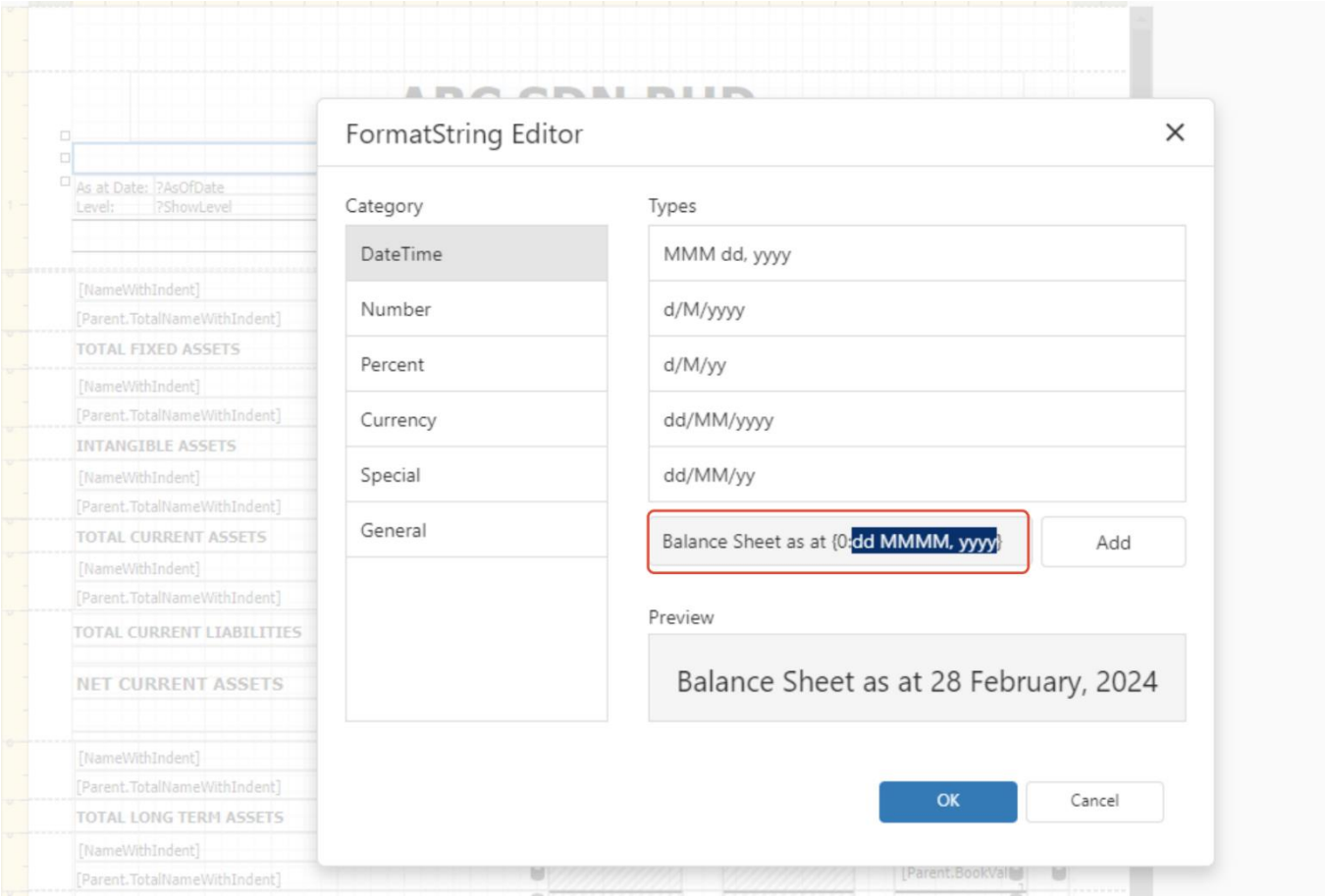


Step 7 - For As Of Date field > Press the as of date field > then Press 3 dot button of text Format String



Step 8 - Change the date format, then press OK

String Value: **Balance Sheet Statement as at {0:dd/MM/yyyy}**
Before



after

FormatString Editor

Category

DateTime

Number

Percent

Currency

Special

General

Types

MMM dd, yyyy

d/M/yyyy

d/M/yy

dd/MM/yyyy

dd/MM/yy

Balance Sheet Statement as at {0:dd/MM/}

Add

Preview

Balance Sheet Statement as at

28/02/2024

OK


Cancel

Step 9 - User allow to change font type > Click Appearance > expand Font > drop down Font Name to change.

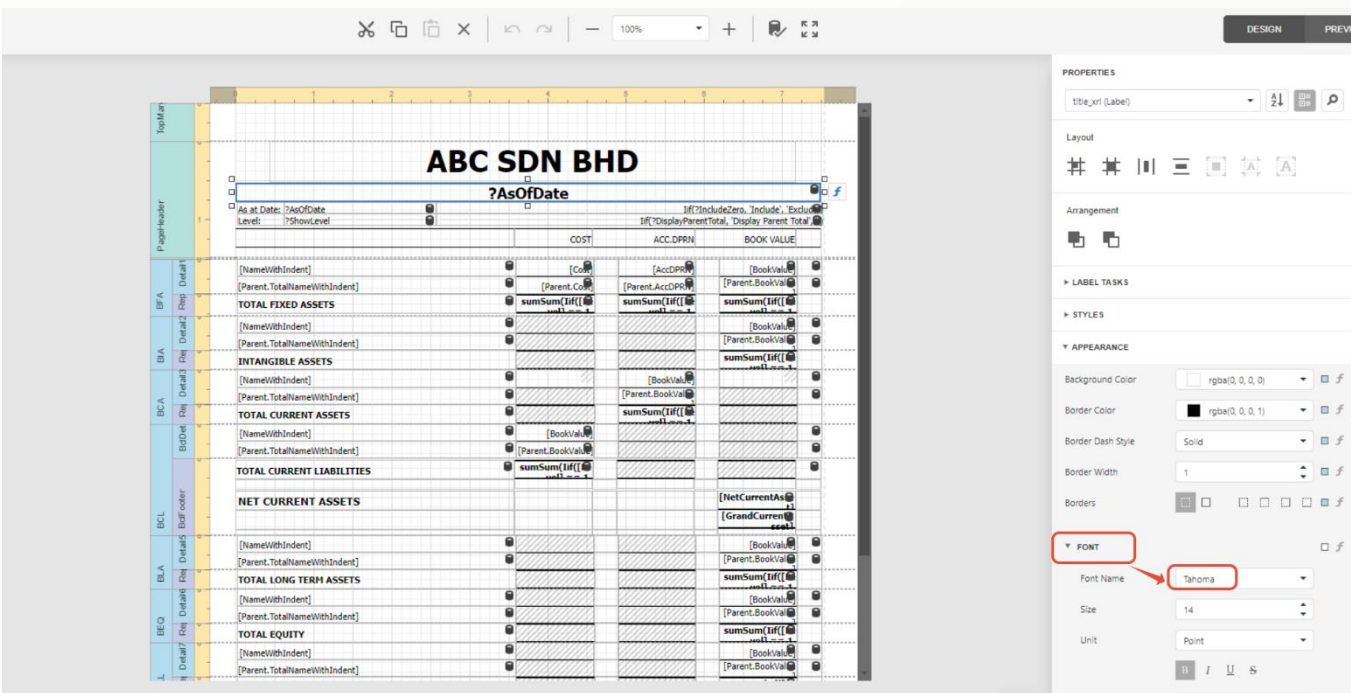
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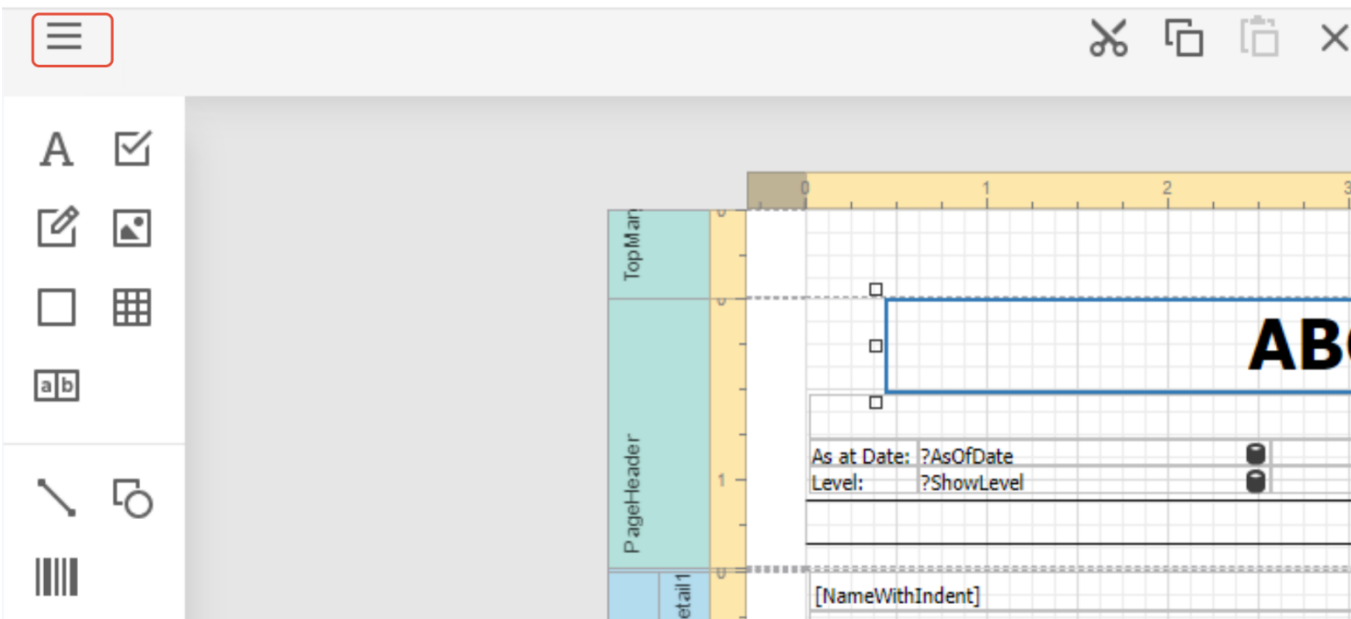
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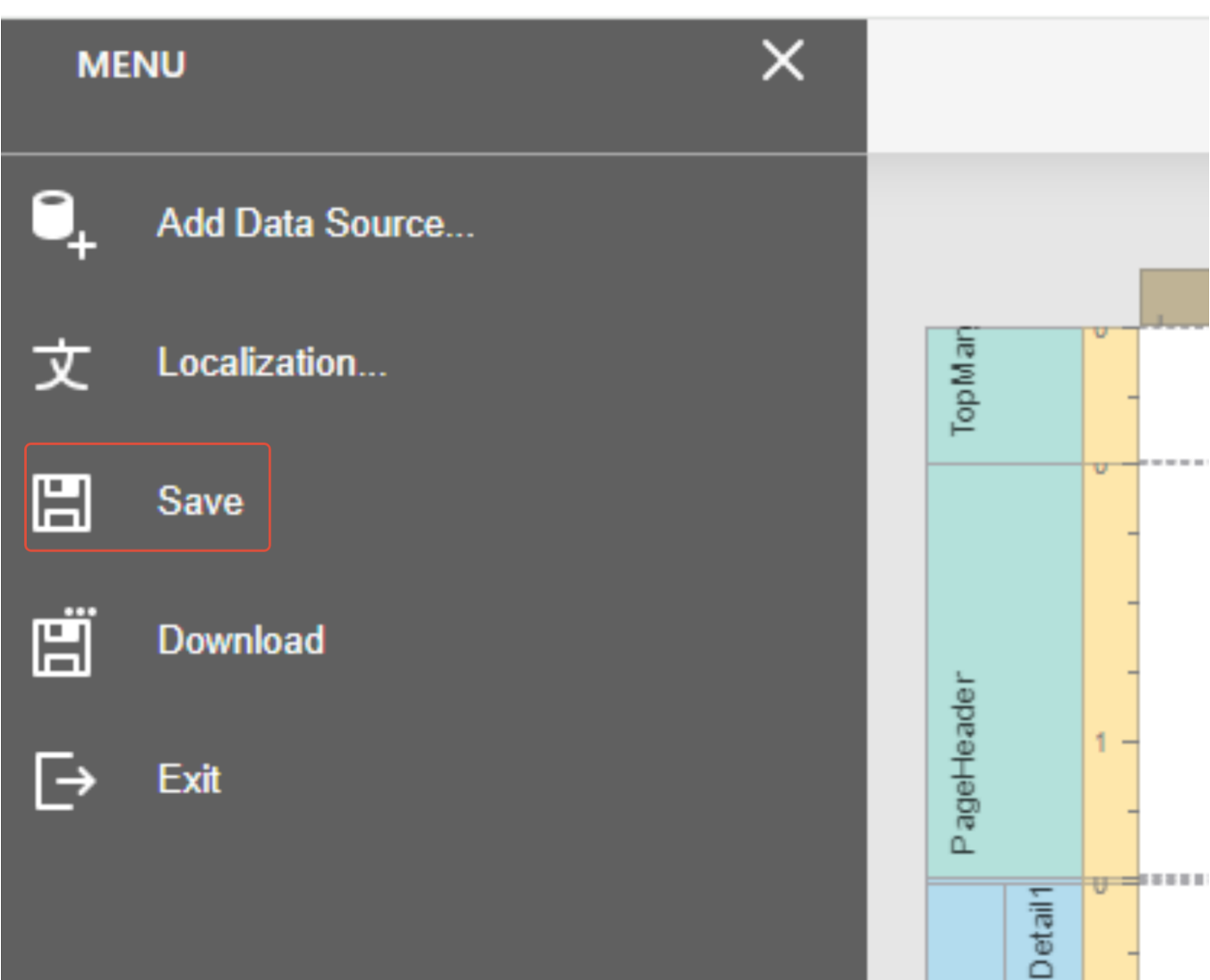
QNE
SOFTWARE



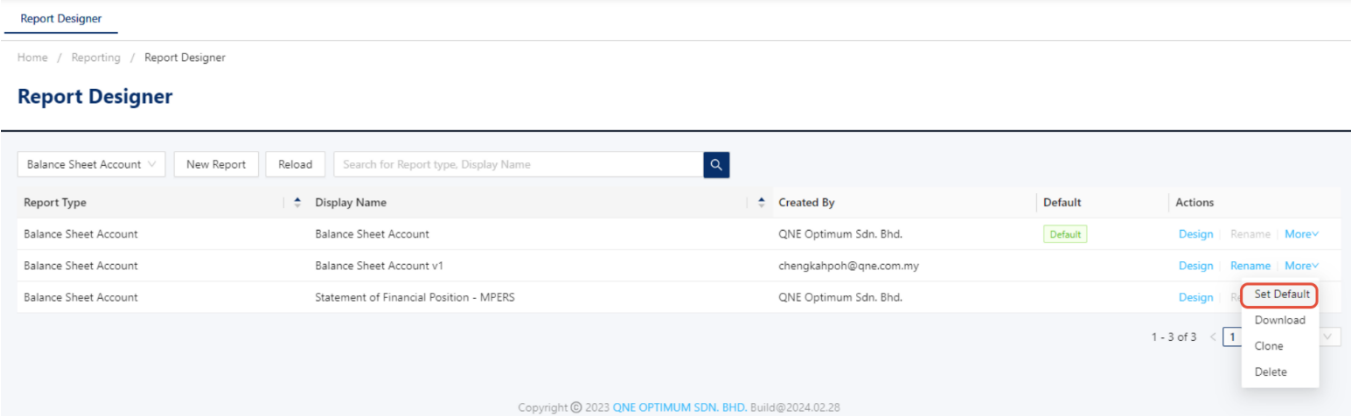
Step 10 - After Edit > Press Menu.



Step 11 - Press Save.



Step 12 - User can default the format , by Click Set Default at report designer



Result:

ABC SDN BHD

Balance Sheet Statement as at 31/12/2024

As at Date: 31/12/2024	Include Zero Balance		
Level: 1			
	COST	ACC.DPRN	BOOK VALUE
CURRENT ASSETS			
SST FROM SUPPLIER DEPOSIT		0.00	
SST OUTSTANDING SERVICE TAX		0.00	
		<u>0.00</u>	
CURRENT LIABILITIES			
SST SALES TAX	0.00		
SST SERVICE TAX	0.00		
SST DEFERRED TAX	0.00		
SST PAYABLE ACCOUNT	0.00		
	<u>0.00</u>		
NET CURRENT ASSETS			<u>0.00</u>
			<u>0.00</u>
EQUITY			
PROFIT & LOSS ACCOUNT			0.00
			<u>0.00</u>
			<u>0.00</u>