



How to allow modification after knockoff

Scenario:

By system default, modification of transactions is not allowed once the transaction has already been knocked off.

The modification transactions are included:

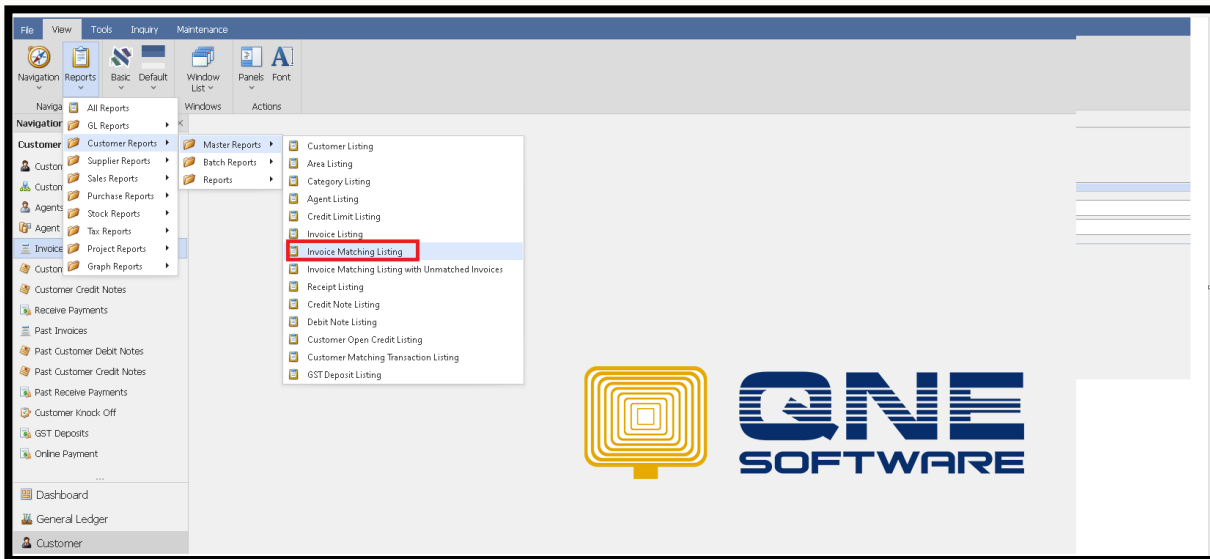
Customer modules	Supplier Modules	Sales Module	Purchase Module
Invoices	Bills	Sales Invoices	Purchase Invoice
Debit Notes	Supplier DN	Sales DN	Purchase DN
Past Invoices	Past Bills	Cash Sales	Cash Purchase
Past Customer DN	Past Supplier DN		

The screenshot displays the 'Invoices' module in the QNE system. The 'Details' tab is active, showing fields for Customer (702-A001), Currency (RM), Rate (1.00000000), and Description (SALES). The 'To' field is set to ADS SDN BHD, and the 'Doc Date' is 01/04/2023. The 'INV #' is INV00036. A validation error dialog box is open, displaying the message: 'Data Validation Error: Please review and correct the data validation error(s) listed below to proceed.' The error details show: Target: 'INV00036' (Invoices, INV00036) and Description: Invoice 'INV00036' is already knocked-off. Modification is not allowed. The dialog box has a 'Close' button. The background interface shows a table with columns: Acc Code, Account Name, Description, Reference No, Amount, and Tax Rate. The table contains one row with Acc Code 100-0200, Account Name SALES - HARDWARE, Description SALES, Reference No, Amount 1,100.00, and Tax Rate 0.009. The bottom status bar shows Taxable Amount 1,100.00, Tax, Rounding Adj, Due Amount, and 1,100.00.

Solution

1. To know which transactions has been knockoff the invoice, you can find out from this report "Invoice Matching Listing"

Go to View > Customer Reports > Master Reports > Invoice Matching Listing



2. Filter the invoice only > Preview

Invoice Matching Listing

Options Inquiry

Filters Selections Project Selection

Date From: [] To: []

Invoice: INV00036 To: INV00036

Company: [] To: []

Agent: [] To: []

Doc Agent: [] To: []

Area: [] To: []

Category: [] To: []

Control A/C: [] To: []

Option

☐ Cancelled Documents Only

3. The report shows the matching document at the right.
The example here showing OR2308/023

Invoice Matching Listing									
Date From:	01/01/0001								
Date To:	01/01/0001								
SAMPLE TRADING (M) SDN. BHD. (123456-A)								Page 1 of 1	
Invoice From:	INV00036	Company From:		Agent From:		DocAgent From:		Area From:	
Invoice To:	INV00036	Company To:		Agent To:		DocAgent To:		Area To:	
DOC#	DATE	A/C CODE	DESCRIPTION	GST Reg. No.	AMOUNT	<-----MATCHING DETAILS----->			
INV00036	01/04/2023	702-A001	SALES		1,000.00	OR2308/023	18/08/2023	100.00	
1 Records Printed				Total :	1,000.00				

4. Search the particular transaction (OR2308/023) > Notice that it has been knockoff.

Receive Payments

Details Customer Others

Customer: 702-A001 Receive: ADS SDN BHD Doc Date: 18/08/2023
 Currency: RM Agent: Cheque Received Date: 18/08/2023
 Rate: 1.00000000 Bank Charges: 0.00 Receipt #: OR2308/023
 Deposit To: MAYBANK Payment Method: Cheque/Ref No.:
 Description: PAYMENT FOR ACCOUNT Amount: 100.00 Pay All

Knockoff Multiple Payments Notes Files Info

Auto Match Clear Match View Variants

Type	Doc #	Date	Description	Reference No	Project	Amount	Outstanding	Payment	Match	Forex Posting Date
INV	INV00036	01/04/2023	SALES			1,000.00	900.00	100.00	<input checked="" type="checkbox"/>	
INV	INV00037	01/05/2023	SALES			2,000.00	2,000.00	0.00	<input type="checkbox"/>	
INV	INV00041	18/08/2023	SALES			100.00	100.00	0.00	<input type="checkbox"/>	
INV	INV00042	18/08/2023	SALES			200.00	200.00	0.00	<input type="checkbox"/>	

3,300.00 3,200.00 100.00

☒ Show Outstanding Only

5. In order for you to edit the invoice, you have 2 options.

1st Option	Unmatched this OR
Advantage	User aware the transaction has unmatched
Disadvantage	If there is any other invoice has to be amended in future, user has to apply the same solution

2nd Option	Ticked "Allow Modify After Knockoff" in System Option
Advantage	Once this setting is ticked, user can just edit the invoices
Disadvantage	The matching status in OR becomes unticked. User may not aware on this

6. To apply option 2 solution, go to Maintenance > System Option > General > Tick the setting "Allow Modify After Knockoff"

System Options

File Home Info View Tools Inquiry Maintenance

User Roles Users My Details Projects Financial Periods Valid Posting Default Interface Currencies Terms Area System Options Running User Default Posting Numbers Form Format Account Groups

Navigation Customer Customer Categories Agents Agent Budget Invoices Customer Debit Notes Customer Credit Notes Receive Payments Past Invoices Past Customer Debit Notes Past Customer Credit Notes Past Receive Payments Customer Knock Off GST Deposits Other Payment

System Options

General Customers Suppliers Sales Purchases Stocks Rounding Options Detail Posting Report Adjustment Options System VAT

Date Format: dd/MM/yyyy
 Date Preview: 01/09/2023
 Account Code Format: AAAA-AAAA
 Forex Gain/Loss Posting Strategy: Detailed Posting
☒ Allow Lower Case in the Description of Accounts
☐ Consolidate Tax Posting in Journal
 PV - Post Desc to GL: Do Not Post Description to GL
 RV - Post Desc to GL: Follow Last Saving
 Reporting Standards: Use Standards

☐ Allow Modify After BankRecon
☒ Allow Modify After KnockOff
☒ Allow Multiple Windows
☐ Compulsory select Payment Method
☐ Enable Multi GL Posting for Multi Payment Method
 PV - Display Detail Description: Payment by, Header Description
 RV - Display Detail Description: Deposit To, Header Description

7. If you edit the invoice now, system will prompt a reminder message as below, but you still able to proceed by clicking "Ignore And continue"

The screenshot displays the 'Invoices' interface with a 'Validation Error' dialog box. The dialog box contains the following text:

✓ Validation Error

⚠ Data Validation Error: Please review and correct the data validation error(s) listed below to proceed.

Target	Description
"INV00036" (Invoices, INV00036)	INV00036 is already knocked-off. Matched data will be cleared.

Buttons: Ignore And Continue, Close

The background interface shows the 'Invoices' form with fields for Customer (702-A001), Currency (RM), Rate (1.00000000), Description (SALES), Doc Date (01/04/2023), INV # (INV00036), and Reference No. A table below shows account details for '100-0200' with a taxable amount of 1,100.00 and a tax rate of 0.00%.



It is recommended to untick this setting "Allow Modify After Knockoff"