

Scenario:

By system default, modification of transactions is not allowed once the transaction has already been knockoff.

The modification transactions are included:

Customer modules	Supplier Modules	Sales Module	Purchase Module		
Invoices	Bills	Sales Invoices	Purchase Invoice		
Debit Notes	Supplier DN	Sales DN	Purchase DN		
Past Invoices	Past Bills	Cash Sales	Cash Purchase		
Past Customer DN	Past Supplier DN				

📄 Invoid	ces								
Details Customer									
Customer 702	02-A001		*		ADS SDN BHD	Doc Date	01/04/2023		· ···
Currency RM	ч			То		INV #	INV00036		¥
Rate			1.00000000			Reference No	1		
Description SAI	ALES		· ···	Agent	•	🗌 Detail Post	ng 🗌 Tax Inclusive 🗌 Round	ing	
Account Notes 1	· Files Info								
	🐻 📄 📑 View Variants	• 🕗 💿 🖉 🙌 🕞 •	2						
Acc Code		Account Name		Descript	tion	Refe	erence No	Amount	Tax Rate
▶ 100-0200		SALES - HARDWARE		SALES				1,100.00	0.00%
			Target ThyD0036	Data Valic to proces (Invoices	Atton Error: Please review and correct the data validation error(s) listed below Description Invoice 'INV00036' is already knocked-off. Modification is not alrowed. Close	W 			
								1,100.00	
Taxable Amount		1,100.00 Tax			Rounding Adj		Due Amou	nt	1,100.0



Solution

1. To know which transactions has been knockoff the invoice, you can find out from this report "Invoice Matching Listing"

Go to View > Customer Reports > Master Reports > Invoice Matching Listing



2. Filter the invoice only > Preview

invoice Matching Listing									
Dottore Inquary									
C Fiters Selections Depict Selection									
Date From	. То	•							
Invoice INV00036	то 🗸	INv00036 *							
Company	т То	*							
Agent	. To	•							
Doc Agent	. То	· · · · · · · · · · · · · · · · · · ·							
Area	. To	•							
Category	, To	· · · · · · · · · · · · · · · · · · ·							
Control A/C	. То	•							
Option									
Cancelled Documents Only									

3. The report shows the matching document at the right. The example here showing OR2308/023

Date From: 0	1/01/0001		Invoice Mate	ching Lis	ting			
⊃ate To: 0	1/01/0001							
SAMPLE TRA	DING (M) SE	DN. BHD. (12345	6-A)				Page 1	of 1
Invoice From:	INV00036	Company From:	Agent From :	DocA	Agent From :	Area F	From:	
Invoice To:	INV00036	Company To:	Agent To:	DocA	\gent To:	Area	To:	
DOC#	DATE	A/C CODE	DESCRIPTION	GST Reg. No.	AMOUNT	<m <="" td=""><td>ATCHING DETAILS</td><td>></td></m>	ATCHING DETAILS	>
INV00036	01/04/2023	702-A001	SALES		1,000.00	OR2308/023	18/08/2023	100.00
1 Record	ls Printed			Total :	1,000.00			100.00



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4. Search the particular transaction (OR2308/023) > Notice that it has been knockoff.

Rec	eive Pavments											
Custon	ner Others											
omer	702-4001		Receive	ADS SDN BHD	Doc Date	18/08/2023					÷	
incy	RM		Agent	÷	Cheque Received Date	18/08/2023					~	
		1.00000000	Bank Charges	0.00	Receipt #	OR2308/023					÷	
sit To	MAYBANK	*	Payment Method	-	Cheque/Ref No.							
intion	PAYMENT FOR ACCOUNT				Amount						100.00 Pay All	
Description Parment Fox account Pox account Pox account Pox account Pox Description To GL												
off Mult	ple Payments Notes 💾 Files	Info										
Match (Clear Match 🛛 📑 🕞 View Vari	ants • 🛛 😡										
Туре	Doc #	Date	Description		Reference No	Project	Amount	Outstanding	Payment	Match	Forex Posting Date	
INV	INV00036	01/04/2023	SALES				1,000.00	900.00	100.00			
INV	INV00037	01/05/2023	SALES				2,000.00	2,000.00	0.00			
INV	INV00041	18/08/2023	SALES				100.00	100.00	0.00			
INV	INV00042	18/08/2023	SALES				200.00	200.00	0.00			
							3,300.00	3,200.00	100.00			
	Rec Custom mer ncy sit To iption Match C Type INV INV INV INV SNV	Receive Payments	Receive Payments customer Others mer 702-4001 - nxy RM - st To MAYBANK - iption PAYMENT FOR ACCOUNT - fff Multiple Payments Notes • Type Doc # Date - NV INV00066 0104/2023 - NV INV00041 19/08/2023 - NV INV00042 19/08/2023 -	Receive Payments cutomer Others mer 702-4001 Receive M Agent 1.0000000 Bank Charges sit To MAYBANK Payment Method phon PAYMENT FOR ACCOUNT ff Multiple Payments Notes ff Multiple Payments Notes ff Date Description PV NV00036 01/06/2023 SALES NV NV00037 01/05/2023 SALES NV NV00041 18/08/2023 SALES NV NV00042 18/08/2023 SALES	Receive Payments costomer Others mer 702-4001 Receive ADS SEN BHD ney RM 0.00	Receive Payments Contents Out of the S Main Colspan="2">Out of the S Interview Agent Out of the Colspan="2">Out of the Colspan="2">Out of the Colspan="2">Colspan="2">Out of the Colspan="2">Colspan="2" Main Colspan="2" Paints Colspan="2" Colspan="2" Colspan="2" Colspan="2"	Receive Payments totomer mer 702-4001 Receive A05 SDN B+D Doc Date 18/08/2023 mer 702-4001 Received Date 18/08/2023 Received Date 18/08/2023 st To Ma/YBBA/K Payment Method Oneque Received Date 18/08/2023 iption Par/MENT FOR ACCOUNT Amount Compared Received Date 18/08/2023 ff Ma/YBBA/K Payments Note Payments Oneque Received Date 18/08/2023 ff Ma/YBBA/K Payments Payments Oneque Received Date 18/08/2023 ff Ma/YBBA/K Payments Note Payments Oneque Received Date 18/08/2023 ff Ma/YBBA/K Payments Note Payments Note Payments ff March Clear/Match Payments Note Payments Note Payments ff Note Oneque Received Date Note Payments Note Payments ff Date Decorption Reference No Project Note NV NV0	Receive Payments rate Agent Doc Date 18/08/2023 rate 0.00 Doc Date 18/08/2023 st To Agent 0.00 Doc Date 18/08/2023 st To 1.0000000 Bank Charges 0.00 Doc Date 18/08/2023 st To 1.0000000 Bank Charges 0.00 Doc Date 18/08/2023 st To MargeAnk Payment Method Octage/Ref No. Doc date 0.02/08/023 st To MargeAnk Image Description Amount Description	Receive Payments Total Receive ADS SCN BPD Doc Date 1000/2023 MM Appent Doc Date 1000/2023 1000/2023 sit To MayBANK Payment Method Disque Received Date 1000/2023 mprint Payment Method Disque Received Date Amount Intervint Type Disque Received Date Reference No Poyect Amount Disque Received Date Type Disque Received Date Reference No Poyect Amount Disque Received Date Type Disque Received Date Reference No Poyect Amoun	Caccine Payments turner Others Biological Received on the Storn Biological Control Contro Contro Contro Control Control Control Control Contro Contro Con	Receive Payments vertice Normal Office vertice AS SN 00 0 De Date 1009/022 vertice 0.00 Receiver 4 04208/022 vertice Payment Method 0.00 Receiver 4 vertice Receiver 4 04208/022 Receiver 4 vertice Receiver 4 040001 000001 0000 Vertice vertice Receiver 4 100000 00000 0000 0 0000 0000 0000 0000 0000 0000 0000 0000 0000 0000 0000 0000 0000 0000 0000 0000 0000 0000 0000	Receive Payments Image: Ima

5. In order for you to edit the invoice, you have 2 options.

1st Option	Unmatched this OR
Advantage	User aware the transaction has unmatched
Disadvantage	If there is any other invoice has to be amended in future, user has to apply the same solution

2 nd Option	Ticked "Allow Modify After Knockoff" in System Option
Advantage	Once this setting is ticked, user can just edit the invoices
Disadvantage	The matching status in OR becomes unticked.
	User may not aware on this

6. To apply option 2 solution, go to Maintenance > System Option > General > Tick the setting "Allow Modify After Knockoff"

File Home Info View Tools Insuin Mintenance											
User Rides Users My Details Projects Francul Valid Porting Default Interface Currences Terms Area System Running User Default Default Maritemance											
Navigation 📑 🗧 ×	• - System Optior ×										
Customer	customer 🗞 System Options										
👗 Customer Categories	er Categories Suppliers Sales Purchases Suppliers Sales Purchases Stocks Rounding Options Detail-Positing Report Adjustment Options System VAT										
🚨 Agents	Date Format	dd/MM/yyyy	Allow Modify After BankRecon								
🔐 Agent Budget	Date Preview	01/09/2023	Allow Modify After KnockOff								
🚊 Invoices	Account Code Format	ΑΑΑΑ-ΑΑΑΑ	Allow Multiple Windows								
🦉 Customer Debit Notes	Forex Gain/Loss Posting Strategy	Detailed Posting	Compulsory select Payment Method								
🦉 Customer Credit Notes	Allow Lower Case in the Description	n of Accounts	Enable Multi GL Posting for Multi Payment Method								
No. Receive Payments	Consolidate Tax Posting in Journal		PV – Display Detail Description Payment by, Header Description								
Past Invoices	PV - Post Desc to GL	Do Not Post Description to GL	RV – Display Detail Description Depost To, Header Description								
Past Customer Debit Notes	RV - Post Desc to GL	Follow Last Saving	•								
Past Customer Credit Notes	Reporting Standards	Use Standards	v								
Past Receive Payments											
Q Customer Knock Off											
GST Deposits											
Coline Payment											



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7. If you edit the invoice now, system will prompt a reminder message as below, but you still able to proceed by clicking "Ignore And continue"

Tinvoices						
Details Customer						
Customer 702-A001		ADS SDN BHD	Doc Date	01/04/2023		· ···
Currency RM	то		INV #	INV00036		÷
Rate 1.	0000000	w.	Reference No			
Description SALES	• ··· Agent		Detail Posti	ng 🗌 Tax Inclusive 📃 Round	ding	
Account Notes Ples Info	6					
Acc Code Account Name	Descr	iption	Refe	rence No	Amount	Tax Rate
> 100-0200 SALES - HARDWARE	SALE	6			1,100.00	0.00%
	Valdaton Error ↓ Qual value ↓ Data V to proi ↓ Target ↓ NYODO36' (firvale) ↓ NYOD05' (fir	Georgition Titlesse review and correct the data validation error(s) listed befored. Description TINV00036 is already knocked-off. Matched data will be cleared. Ignore And Continue Close	× **		1.100.00	
Taxable Amount 1,100,00 Tax		Rounding Adj		Due Amou	int	1.100.00



It is recommended to untick this setting "Allow Modify After Knockoff"

