



## Chinese words in Report Format export to PDF file setting.

- 1) Report format customize with Chinese words.

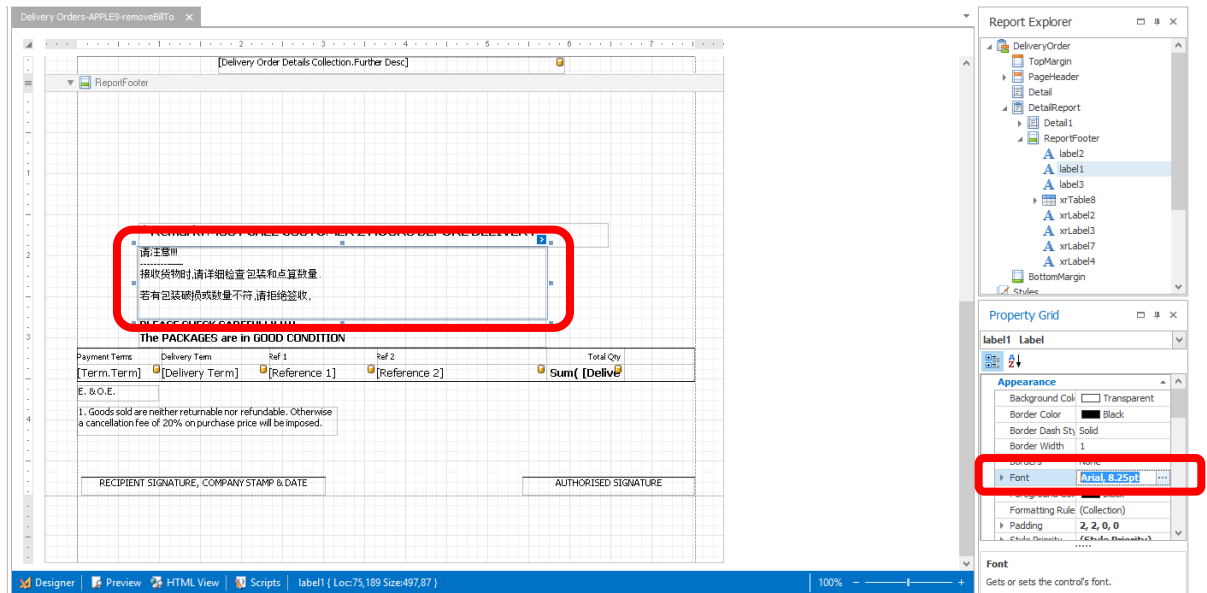
CODE	DESCRIPTION	QTY	UOM
AMD-XP/1800	AMD XP 1800	1.000	UNITS
<b>* Remark: MUST CALL CUSTOMER 2 HOURS BEFORE DELIVERY</b>			
<b>请注意!!!!</b>			
接收货物时,请仔细检查包装和点算数量.			
若有包装破损或数量不符,请拒绝签收,			
接收后的一切索赔一概无法受理.			
<b>PLEASE CHECK CAREFULLY !!!!</b>			
<b>The PACKAGES are in GOOD CONDITION</b>			
Payment Terms	Delivery Term	Ref 1	Ref 2
C.O.D.			Total Qty
			<b>1.000</b>

- 2) But export to PDF file and Chinese words become blank.

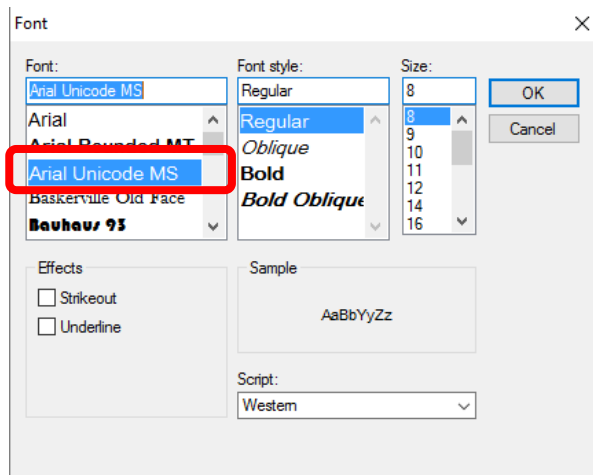
AMD-XP/1800	AMD XP 1800	1.000	UNITS
<b>* Remark: MUST CALL CUSTOMER 2 HOURS BEFORE DELIVERY</b>			
<b>!!!!</b>			
<b>PLEASE CHECK CAREFULLY !!!!</b>			
<b>The PACKAGES are in GOOD CONDITION</b>			
Payment Terms	Delivery Term	Ref 1	Ref 2
C.O.D.			Total Qty
E. & O.E.			<b>1.000</b>

## Solution

- 1) Go back Customize Report format > Click on the Chinese word text box > Find the “Font” setting in **Appearance**.



- 2) Click “...” button on the Font setting > Select Font type = **Arial Unicode MS** > Click “OK”.



- 3) Save the Report format.



- 4) Go back Transaction > Preview > Export to PDF file again. Now Chinese Words able to export to PDF file as well.

Customer Account	Sales Executive	Marking Code	Reference No.	Page No	Invoice No.	DATE
700-A001	CINDY			1 of 1	1-DO1605/001	30/05/2016
#	CODE	DESCRIPTION			QTY	UOM
	AMD-XP/1800	AMD XP 1800			1.000	UNITS

**\* Remark: MUST CALL CUSTOMER 2 HOURS BEFORE DELIVERY**

请注意!!!!

接收货物时,请详细检查包装和点算数量.

若有包装破损或数量不符,请拒绝签收.

接收后的一却索赔一概无权追究

**PLEASE CHECK CAREFULLY !!!!**

**The PACKAGES are in GOOD CONDITION**