

# Stock Adjustment for Serial Number

[1.0]

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[29/09/2021]



**QNE**  
**SOFTWARE**

**QNE TIPS**

Product : QNE Optimum

Version: 1.00

Doc No : 1

Page No: 1 of 6

REV. No	Nature of Change	Prepared By	Prepared Date	Reviewed & Approved by
1.0	Creation	Roseanne Lee	29/9/2021	

**Amendment Record**



### SCENARIO

After proceed Stock take, I found that some of the serial number item has been sold but the record still exist in system. At the same time there is some other serial number item is not record in the system as well.

How can I adjust from the system?

Example Serial number A00001 is an invalid number and I suppose to insert D00001 is the system

Stock Code	Stock Name	Doc Code	Serial No	Supplier Name	Cost	Stock Location
SR	SR	CP2109/001	A00001		10.00	
SR	SR	CP2109/001	B00001		10.00	
SR	SR	CP2109/001	C00001		10.00	

### SOLUTION

1. To adjust the invalid item

Go to Stock > Stock Adjustments > select the Serial number item > Stock Style = Stock Out

Stock Adjustments

Stock: SR, Stock Type: Stock Out

Serial No. Prefix: A, Serial No. Suffix: 0000, Serial No. From: 0, Serial No. Digit: 5, Serial No. Qty: 1




2. Select the invalid Serial Number Item from Available tab > Click Add > the Serial Number will move to right table > Click OK

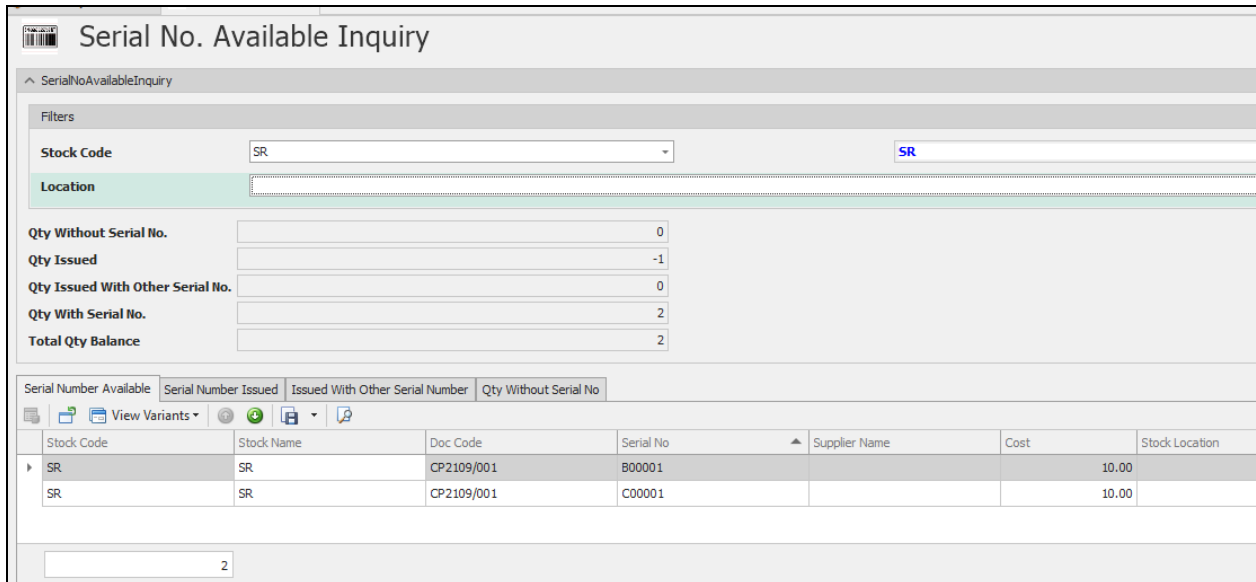
The screenshot shows the 'Stock Adjustments' dialog box with the 'Serial No.' sub-dialog open. The 'Available' tab is selected, and the 'Add' button is highlighted. The 'OK' button is also highlighted. The 'Serial No.' sub-dialog shows a list of serial numbers with 'A00001' selected. The 'Add' button is highlighted, and the 'OK' button is also highlighted.

3. System displays Stock Adjustment QTY as negative value > Save it

The screenshot shows the 'Stock Adjustments' main window. The 'Stock' radio button is selected. The 'Qty' column is highlighted, showing a negative value of -1. The 'UOM' column shows 'UNIT(S)'. The 'Amount' column is highlighted in orange.

	<b>QNE TIPS</b>	
	Product : QNE Optimum	Version: 1.00
	Doc No : 1	Page No: 4 of 6

4. Check Serial No. Available Inquiry > Serial No. A00001 no longer available



**Serial No. Available Inquiry**

SerialNoAvailableInquiry

Filters

Stock Code: SR SR

Location:

Qty Without Serial No.

Qty Issued

Qty Issued With Other Serial No.

Qty With Serial No.

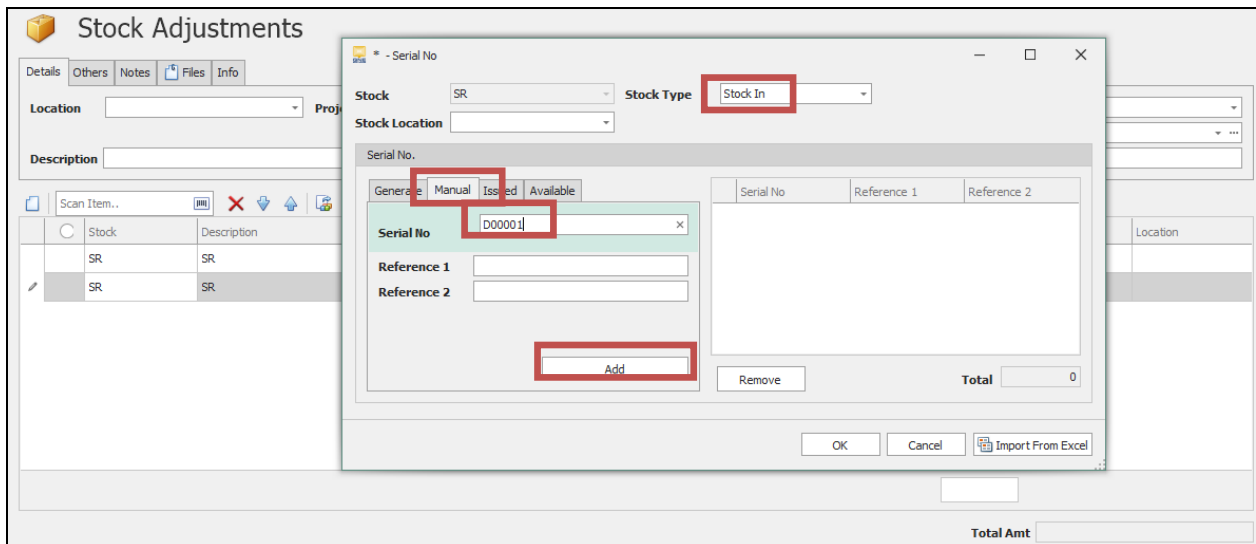
Total Qty Balance

Serial Number Available | Serial Number Issued | Issued With Other Serial Number | Qty Without Serial No

View Variants

Stock Code	Stock Name	Doc Code	Serial No	Supplier Name	Cost	Stock Location
SR	SR	CP2109/001	B00001		10.00	
SR	SR	CP2109/001	C00001		10.00	

5. Now we are going add the Serial Number D00001  
Go back to Stock Adjustment > Select the item > Stock Type = Stock In  
Select tab as Manual > update the Serial Number in the column > Add



**Stock Adjustments**

Details | Others | Notes | Files | Info

Location:

Description:

Scan Item...

Stock	Description
SR	SR
SR	SR

**Serial No.**

Stock: SR | Stock Type: **Stock In**

Stock Location:

Serial No.

Reference 1:

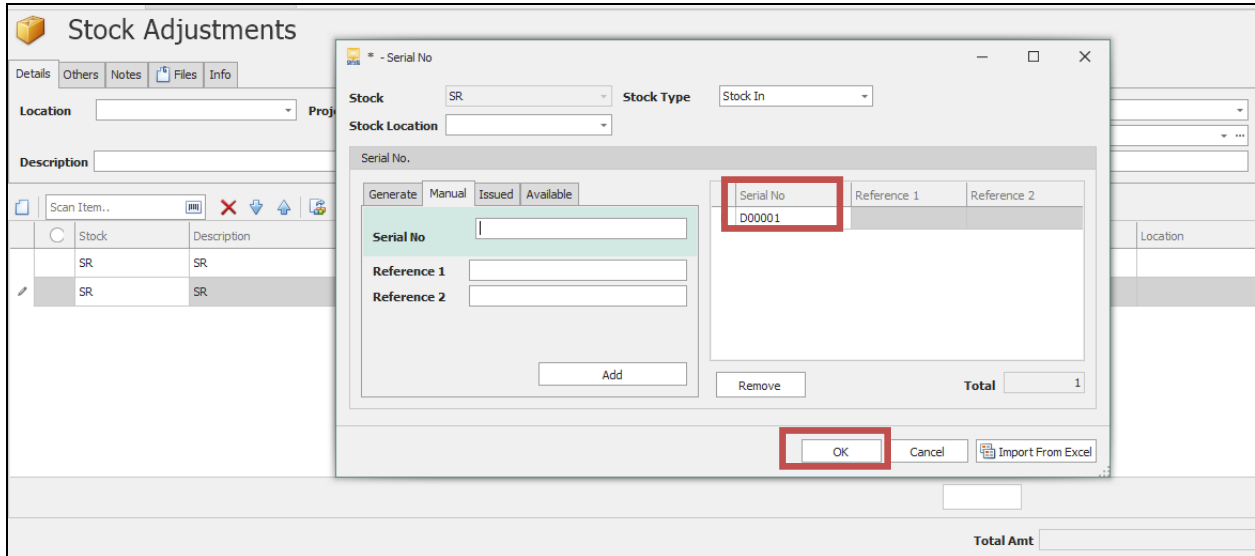
Reference 2:

Total: 0

OK | Cancel | Import From Excel

Total Amt:

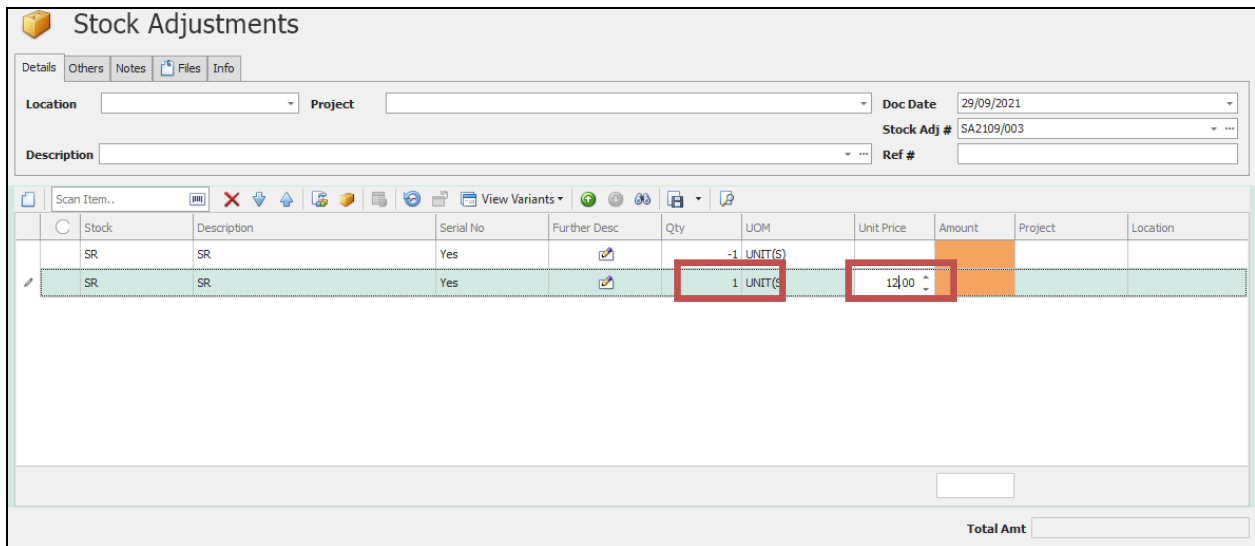
6. D00001 display at the table at right > OK



The screenshot shows the 'Stock Adjustments' window with a 'Serial No.' dialog box open. The dialog box has tabs for 'Generate', 'Manual', 'Issued', and 'Available'. The 'Serial No.' field is highlighted with a red box and contains the value 'D00001'. The 'Total' field shows '1'. The 'OK' button is also highlighted with a red box.

7. System display Stock Adjustment QTY as positive value

Remember to update Unit Price. Else the item cost = 0 and it will affect your costing later



The screenshot shows the 'Stock Adjustments' window with a table of stock adjustments. The table has columns: Stock, Description, Serial No, Further Desc, Qty, UOM, Unit Price, Amount, Project, Location. The 'Qty' column shows '-1' and '1' with red boxes around them. The 'Unit Price' column shows '12.00' with a red box around it.




## Product : QNE Optimum

Version: 1.00

**Doc No : 1**

Page No: 6 of 6



## Serial No. Available Inquiry

SerialNoAvailableInquiry

Filters

Stock Code

SR

SR

Location

Qty Without Serial No.

0

Qty Issued

-1

Qty Issued With Other Serial No.

0








Qty With Serial No.

3

Total Qty Balance

3

Serial Number Available
Serial Number Issued
Issued With Other Serial Number
Qty Without Serial No




View Variants





Stock Code	Stock Name	Doc Code	Serial No	Supplier Name	Cost	Stock Location
SR	SR	CP2109/001	B00001		10.00	
SR	SR	CP2109/001	C00001		10.00	
SR	SR	SA2109/003	D00001		12.00	