

HOW TO BLOCK USER EDIT TRANSFERRED HEADER

[1.0]

Crimsen

[14/12/2021]



QNE
SOFTWARE

QNE TIPS

Product : QNE Optimum


Version: 1.00

Doc No : 1

Page No: 1 of 5

REV. No	Nature of Change	Prepared By	Prepared Date	Reviewed & Approved by
1.0	Creation	Crimsen Than	14/12/2021	

Amendment Record

	QNE TIPS	
	Product : QNE Optimum	Version: 1.00
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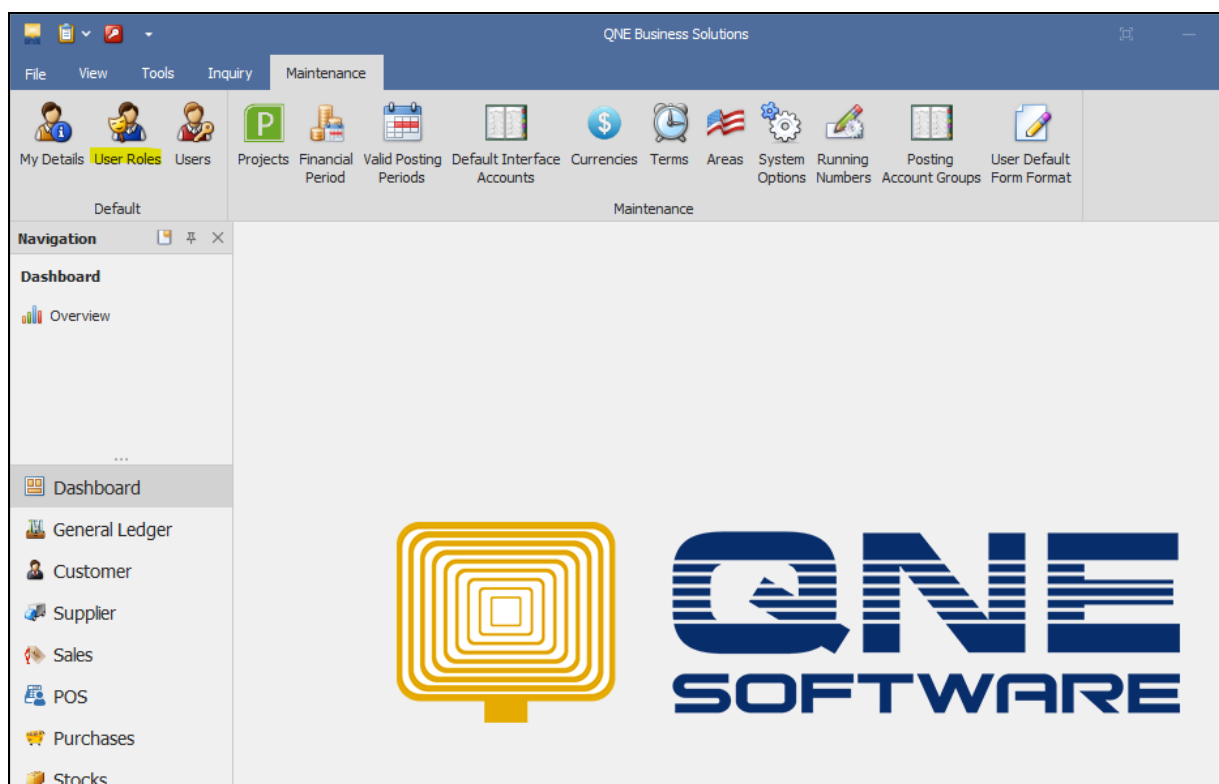
SCENARIO

When a transaction document is transferred, some companies don't want the information being changed again to keep the original documents.

To prevent user change document header, user access right is set.

SOLUTION

1. Go to Maintenance > User Roles





2. Go to **Users** to set the role to user.

Security System Role

Name: ☐ Administrative

☐ Change New Password Every Days

Description:

Permissions **Users** Roles

User Name	Change Password On First Logon	Is Active
CODY	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JAY	<input type="checkbox"/>	<input checked="" type="checkbox"/>

3. Go to Permission > Other Operations

Security System Role

Name: ☐ Administrative

☐ Change New Password Every Days

Description:

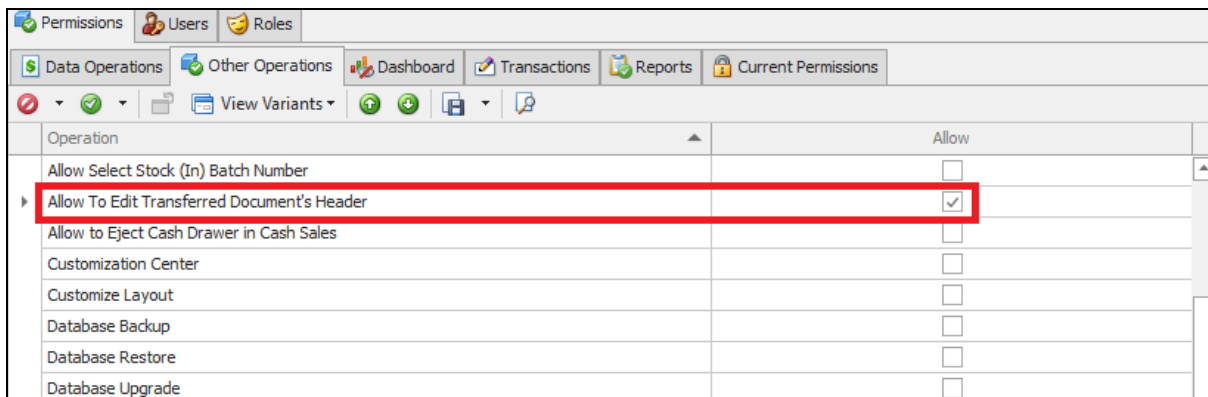
Permissions **Users** Roles

Permissions

☒ Data Operations **Other Operations** ☐ Dashboard ☐ Transactions ☐ Reports ☐ Current Permissions

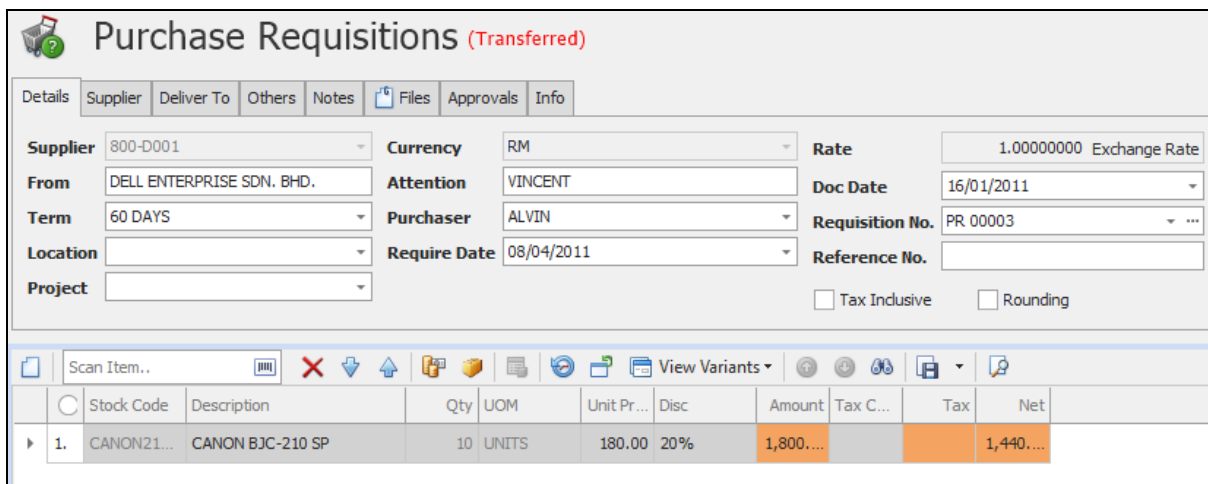
Operation	Allow
Access Web Application	<input type="checkbox"/>
Access Windows Application	<input type="checkbox"/>
Allow Create Stock Batch Number	<input checked="" type="checkbox"/>
Allow Mark Documents as Bounced/Revert Cheque	<input type="checkbox"/>
Allow Mark Documents as Cancelled	<input type="checkbox"/>
Allow Mark Documents as Closed	<input type="checkbox"/>
Allow Mark Documents as PD Cheque	<input type="checkbox"/>
Allow Mark Documents as Received	<input type="checkbox"/>
Allow Select Stock (In) Batch Number	<input checked="" type="checkbox"/>
Allow To Edit Transferred Document's Header	<input type="checkbox"/>
Allow to Eject Cash Drawer in Cash Sales	<input type="checkbox"/>
Customization Center	<input type="checkbox"/>
Customize Layout	<input type="checkbox"/>
Database Backup	<input type="checkbox"/>
Database Restore	<input type="checkbox"/>

4. Tick to allow user to **Edit Transferred Document's Header**



Operation	Allow
Allow Select Stock (In) Batch Number	<input type="checkbox"/>
Allow To Edit Transferred Document's Header	<input checked="" type="checkbox"/>
Allow to Eject Cash Drawer in Cash Sales	<input type="checkbox"/>
Customization Center	<input type="checkbox"/>
Customize Layout	<input type="checkbox"/>
Database Backup	<input type="checkbox"/>
Database Restore	<input type="checkbox"/>
Database Upgrade	<input type="checkbox"/>

User is able to edit the header of transferred document.



Purchase Requisitions (Transferred)

Details | Supplier | Deliver To | Others | Notes | Files | Approvals | Info

Supplier: 800-D001 | Currency: RM | Rate: 1.00000000 Exchange Rate

From: DELL ENTERPRISE SDN. BHD. | Attention: VINCENT | Doc Date: 16/01/2011

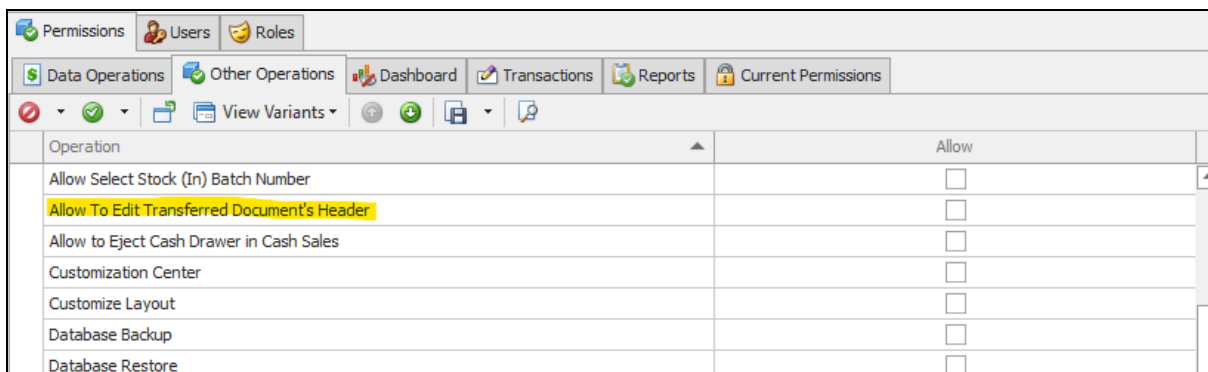
Term: 60 DAYS | Purchaser: ALVIN | Requisition No.: PR 00003

Location: | Require Date: 08/04/2011 | Reference No.:

Project: | ☐ Tax Inclusive ☐ Rounding

	Stock Code	Description	Qty	UOM	Unit Pr...	Disc	Amount	Tax C...	Tax	Net
1.	CANON21...	CANON BJC-210 SP	10	UNITS	180.00	20%	1,800.00			1,440.00

5. Untick to block user edit header of transferred document.



Operation	Allow
Allow Select Stock (In) Batch Number	<input type="checkbox"/>
Allow To Edit Transferred Document's Header	<input type="checkbox"/>
Allow to Eject Cash Drawer in Cash Sales	<input type="checkbox"/>
Customization Center	<input type="checkbox"/>
Customize Layout	<input type="checkbox"/>
Database Backup	<input type="checkbox"/>
Database Restore	<input type="checkbox"/>

Transferred header will be dim and cannot edit.



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Purchase Requisitions (Transferred)

Details	Supplier	Deliver To	Others	Notes	Files	Approvals	Info			
Supplier	800-D001	Currency	RM	Rate	1.0000					
From	DELL ENTERPRISE SDN. BHD.	Attention	VINCENT	Doc Date	16/01/2011					
Term	60 DAYS	Purchaser	ALVIN	Requisition No.	PR 00003					
Location		Require Date	08/04/2011	Reference No.						
Project					<input type="checkbox"/> Tax Inclusive	<input type="checkbox"/> Rounding				
Scan Item..										
	Stock Code	Description	Qty	UOM	Unit Pr...	Disc	Amount	Tax C...	Tax	Net
1.	CANON21...	CANON BJC-210 SP	10	UNITS	180.00	20%	1,800.00			1,440.00