HOW TO BLOCK USER CUSTOMIZATION LAYOUT

[1.0]

Crimsen [14/12/2021]



REV. No	Nature of Change	Prepared By	Prepared Date	Reviewed & Approved by
1.0	Creation	Crimsen Than	14/12/2021	

Doc No : 1

Amendment Record



Version: 1.00

SCENARIO

The system layout and additional column can be added, removed or changed with customization layout.

To prevent user randomly customize the system field, user access right is set.

SOLUTION

1. Go to Maintenance > User Roles

🔜 🗎 × 🙆 🔹	QNE Business Solutions	ji –
File View Tools Inq	uiry Maintenance	
My Details User Roles Users	Image: Projects Financial Valid Posting Default Interface Currencies Terms Areas System Running Posting User Default Projects Financial Valid Posting Default Interface Currencies Terms Areas System Running Posting User Default Maintenance Maintenance Kale Kale </th <th></th>	
Navigation 📑 🖷 🗙		
Dashboard		
00 Overview		
 B Dashboard		
🕌 General Ledger		
🚨 Customer		
🛹 Supplier		
🚸 Sales		
📇 POS	SOFTWAR	SE
뻊 Purchases		
Stocks		



QNE	TIPS
-----	------

Version: 1.00

2. Go to **Users** to set the role to user.

🔹 Security System Role												
Nam	e	Purchase		Administrative								
				Change New Password Every 1 Day								
Description		Purchase Department		-								
2	Permissio	ns 🔬 Users 🤯 Roles										
6	6	< 🤣 📄 🖻 View Variants 🕶 🥥 💿 🛝 📑 🝷	R.									
	User Nam	ne 🍝	Change Password On First Logon	Is Active								
	CODY			\checkmark								
•	JAY			✓								

3. Go to Permission > Other Operations

💰 Se	ecurity System Role					
Name	Purchase	Administrative				
		Change New Password Every 1 Day				
Description	Purchase Department	<u>م</u>				
		Ţ				
Permissions	s b Users 🤯 Roles					
💲 Data Oper	rations 🔹 Other Operations 🦏 Dashboard 🖄 Transactions 🔯 Reports 🛱 Curren	nt Permissions				
0 - 0	🔻 📄 🗟 View Variants 🕶 🚳 🕑 🕞 🖌 😥					
Operation	▲	Allow				
Access We	eb Application					
Access Wi	ndows Application					
Allow Crea	ate Stock Batch Number	✓				
Allow Mark	k Documents as Bounced/Revert Cheque					
Allow Mark	k Documents as Cancelled					
Allow Mark	k Documents as Closed					
Allow Mark	k Documents as PD Cheque					
Allow Mark	k Documents as Received					
Allow Sele	ct Stock (In) Batch Number	\checkmark				
Allow To E	idit Transferred Document's Header					
Allow to E	ject Cash Drawer in Cash Sales					
Customiza	tion Center					
Customize	Layout					
Database	Backup					
Database	Restore					



Page No: 4 of 8

Version: 1.00

4. Tick to allow Customize Layout which enables user to customize layout in the transaction screen.

Doc No : 1

6	Permissions 🕹 Users 🤤 Roles									
\$	Data Operations 🔹 Other Operations 🖏 Dashboard 🗹 Transactions 🔯 Reports	Current Permissions								
0	🔹 🥥 🔹 📄 🗟 View Variants 🗸 🙆 🙆 📑 👻 🕼									
	Operation A	Allow								
	Allow Select Stock (In) Batch Number									
	Allow To Edit Transferred Document's Header									
	Allow to Eject Cash Drawer in Cash Sales									
	Customization Center									
×	Customize Layout	✓								
	Database Backup									
	Database Restore									
	Database Upgrade									

Right click any screen and select Customize Layout.

8	System Options											
0	General	Customers	Suppliers	Sales	Purchases	Stocks	Rounding Options	Report	Adjustment Options	System VAT		
	Date	Format			dd/MM/yy	уу	-	RV - P	ost Desc to GL Foll	ow Last Saving		
	Date Preview				22/12/202	22/12/2021			e Malaysian Private En	tities Reporting Standa	rd (MPERS)	
	Account Code Format				AAA-AAA	AAA-AAAA			Allow Modify After BankRecon			
	Fore	x Gain/Loss	Posting S	trategy	y Detailed P	Detailed Posting 👻			Allow Modify After KnockOff			
	🗸 A	llow Lower Ca	ase in the De	escription	n of Account	s		Enable Invoice Tax Type				
	C	onsolidate Ta	x Posting in	Journal					ow Multiple Windows			
	PV - Post Desc to GL				Follow Las	Follow Last Saving 👻			Compulsory select Payment Method			
						6	Curtania Lau					
						U	Reset Layout					



Doc No : 1

Version: 1.00

Add and remove column and label in the layout.

System Options												
General	Customers	Suppliers	Sales	Purchases	Stocks	Rounding Options	Report	Adjustment Options	System	Finance Charge	VAT	
Date Format dd/M Date Format dd/M Date Preview 22/1 Account Code Format AAA Forex Gain/Loss Posting Strategy Deta ✓ Allow Lower Case in the Description of Acco Consolidate Tax Posting in Journal					M/yyyy - 2/2021 AAAA led Posting - ounts			RV - Post Desc to GL Follow Last Saving Use Malaysian Private Entities Reporting Standard (MPERS) Allow Modify After BankRecon Allow Modify After KnockOff Enable Invoice Tax Type Allow Multiple Windows				
					stomizati	on: System Options opty Space Item bel parator litter	Add Remove	dden Items Layout	× Tree View			

Untick, there will be no selection as user is not able to access this function.

6	Permissions 🕹 Users 🤯 Roles										
\$	Data Operations 🗟 Other Operations 🖏 Dashboard 🖄 Transactions 🔯 Reports	Current Permissions									
0	🝷 🥥 🝷 📄 View Variants 🗸 🗿 🙆 📑 👻 🕼										
	Operation A	Allow									
	Allow Select Stock (In) Batch Number										
	Allow To Edit Transferred Document's Header										
	Allow to Eject Cash Drawer in Cash Sales										
	Customization Center										
×	Customize Layout										
	Database Backup										
	Database Restore										
	Database Upgrade										



Doc No : 1

Version: 1.00

Nothing will show when right clicking the screen.

Sec. 3	Syste	ystem Options												
General	Customers	Suppliers	Sales	Purchases	Stocks	Rounding Options	Report	Adjustment Options	System	VAT				
Date	Format			dd/MM/yy	/уу		*	RV - Post Desc to	GL Follo	ow Last	t Saving			
Date Preview				22/12/20	21			Use Malaysian Private Entities Reporting Standard (MPERS)				PERS)		
Acco	unt Code Fo	ormat		AAA-AAA	A		Allow Modify After BankRecon							
Fore	x Gain/Loss	Posting S	trateg	y Detailed F	Detailed Posting			Allow Modify After KnockOff						
✓ A	llow Lower Ca	ise in the De	escriptio	n of Account	of Accounts			Enable Invoice Tax Type						
C	onsolidate Ta	x Posting in	Journal					Allow Multiple Windows						
PV -	Post Desc t	o GL		Follow La	Follow Last Saving			Compulsory select Payment Method						