

How to set Different Project Different Running Number

[Version 1.0]

Kiat

[25/05/2022]



QNE
SOFTWARE

QNE TIPS

Product : QNE Optimum


Version: 1.00

Doc No : 1

Page No: 1 of 3

REV. No	Nature of Change	Prepared By	Prepared Date	Reviewed & Approved by
1.0	How to set Different Project Different Running Number	Kiat	25/05/2022	

Amendment Record

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SCENARIO

Some companies use Project to differentiate the record for their Branches.

Project	
Project #	Description
HQ	Head Quarter
KD	Kota Damansara Branch
SB	Sungai Buloh Branch

When keyin Transaction, they will select Project as their Branch and at the same time they also want to differentiate the Document Running Number by Branches.

Sales Invoices

Details Customer DO Address Others Notes Files Info JoinPay

Customer: [Dropdown] Currency: RM Rate: [Dropdown]

To: [Text] Attention: [Text] Doc Date: 25/05/2022

Delivery Term: [Text] Agent: [Text] Invoice No: INV00026

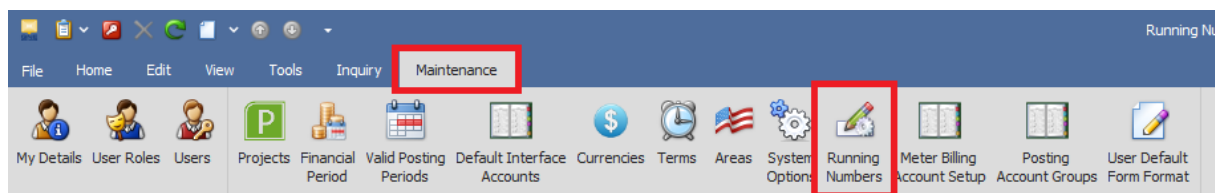
Term: C.O.D. Our DO No: [Text] Reference No: [Text]

Location: [Text] Project: KD

☐ Tax Inclusive ☐ Rounding


SOLUTION

Step 1: Go to Maintenance > Running Number

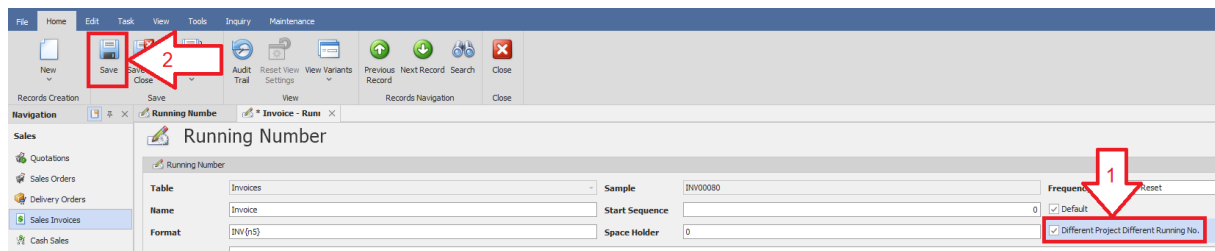


Step 2: Double Click the Transactions Running Number that want to set different project different running number.

Running Number	
Name	Format
> General Ledger	
> Purchases	
> Sales	
Cash Sales	CS{n5}
Customer Credit Notes	CN{yy}{mm}/{n3}
Customer Debit Notes	DN{yy}{mm}/{n3}
Customer Deposits	DP{yy}{mm}/{n3}
Delivery Orders	DO{yy}{mm}/{n3}
Invoice	INV{n5}
POS Full Tax Invoice	FTI{yy}{mm}/{n3}
Quotations	QT{yy}{mm}/{n3}
Sales Orders	SO{yy}{mm}/{n3}

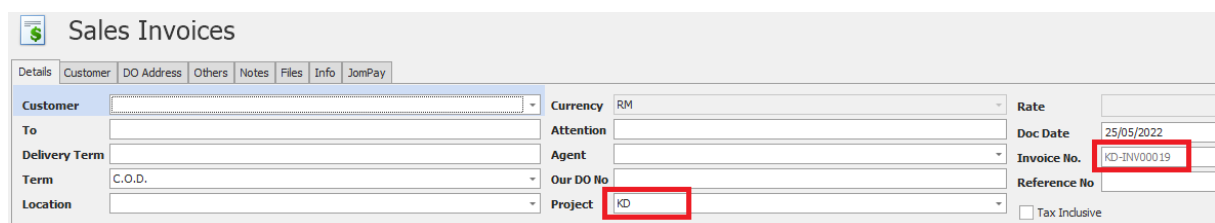
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Step 3: Tick “Different Project Different Running No. > Save.



The screenshot shows the 'Running Number' configuration window. The 'Save' button in the top toolbar is highlighted with a red box and a red arrow labeled '2'. The 'Different Project Different Running No.' checkbox in the bottom right is highlighted with a red box and a red arrow labeled '1'.

Step 4: Create Customer Invoice/Sales Invoice, System will auto generate Running Number with Project code



The screenshot shows the 'Sales Invoices' form. The 'Invoice No.' field is highlighted with a red box and contains the value 'KD-INV00019'. The 'Project' field is highlighted with a red box and contains the value 'KD'.