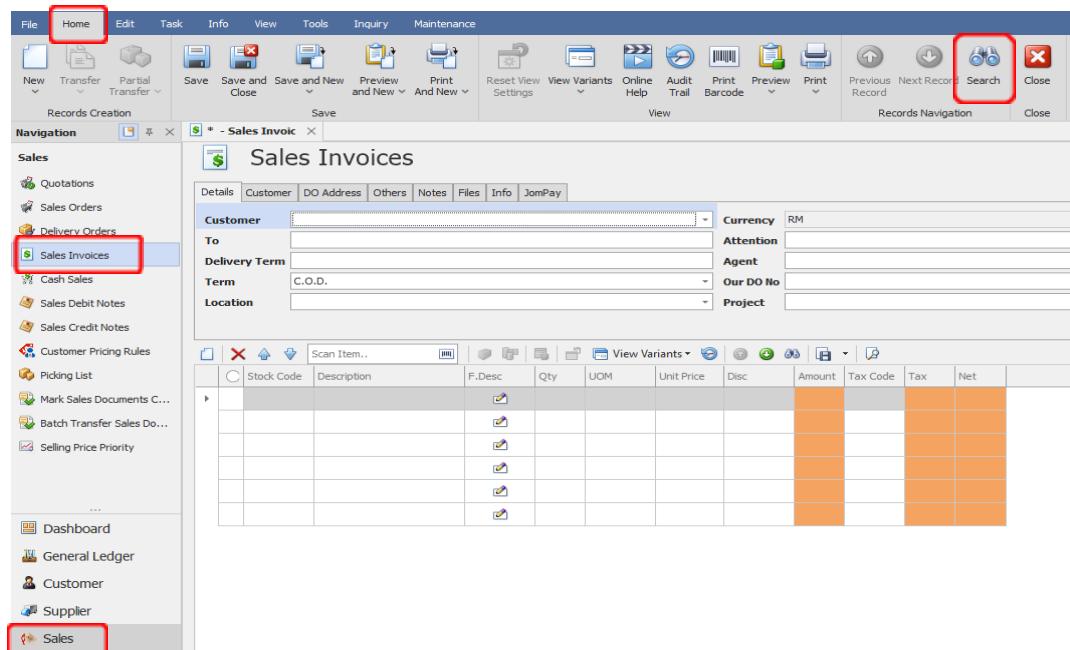


How to use Column Chooser

Column chooser allows the user to add relative additional information into a form search window and report inquiry in order to maximize the filtrations of data.

Using Transaction Form Search Window:

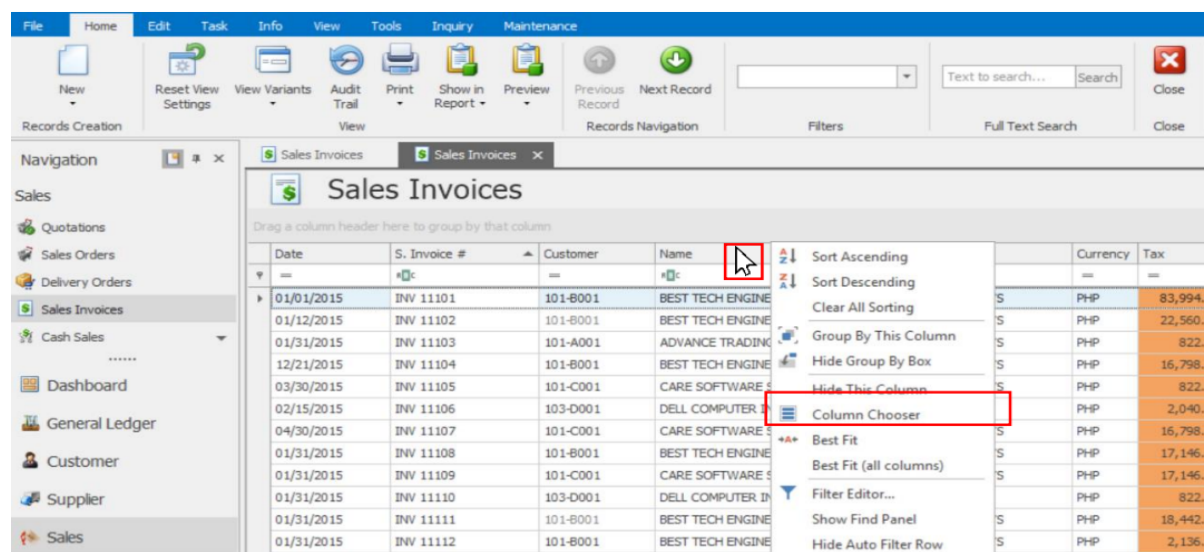
In the sample Sales Invoice form, in order to check all created records, go to Home Menu and select the Search under Records Navigation.



Now all created sales invoices will list down in a table grid layout.

Place the mouse pointer to the available column headers then right-click to show available options.

Select the name "Column Chooser"



After click for column chooser, the Customization Panel will show that allows you to add more information fields in the table view. You can resize the panel using the double-headed arrow which can be shown when the mouse pointer is at the edge of the panel.

The screenshot shows the 'Sales Invoices' table with columns: Date, S. Invoice #, Customer, Name, Agent, Term, Currency, and Tax. The 'Customization' panel is open on the right, displaying a list of fields that can be added to the table. A double-headed arrow is visible on the right edge of the panel, indicating it can be resized.


Date	S. Invoice #	Customer	Name	Agent	Term	Currency	Tax
01/01/2015	INV 11101	101-8001	BEST TECH ENGINEERING, INC	PETER	30 DAYS	PHP	83,99
01/12/2015	INV 11102	101-8001	BEST TECH ENGINEERING, INC	PETER	60 DAYS	PHP	22,50
01/31/2015	INV 11103	101-A001	ADVANCE TRADING CORPORAT...	CINDY	30 DAYS	PHP	822
12/21/2015	INV 11104	101-8001	BEST TECH ENGINEERING, INC	PETER	30 DAYS	PHP	16,79
03/30/2015	INV 11105	101-C001	CARE SOFTWARE SOLUTIONS I...	CINDY	30 DAYS	PHP	822
02/15/2015	INV 11106	103-D001	DELL COMPUTER INC.	SAM	C.O.D.	PHP	2,04
04/30/2015	INV 11107	101-C001	CARE SOFTWARE SOLUTIONS I...	CINDY	30 DAYS	PHP	16,79
01/31/2015	INV 11108	101-8001	BEST TECH ENGINEERING, INC	PETER	30 DAYS	PHP	17,14
01/31/2015	INV 11109	101-C001	CARE SOFTWARE SOLUTIONS I...	CINDY	30 DAYS	PHP	17,14
01/31/2015	INV 11110	103-D001	DELL COMPUTER INC.	SAM	C.O.D.	PHP	822
01/31/2015	INV 11111	101-8001	BEST TECH ENGINEERING, INC	PETER	30 DAYS	PHP	18,44
01/31/2015	INV 11112	101-8001	BEST TECH ENGINEERING, INC	PETER	30 DAYS	PHP	2,13
02/01/2015	INV 11113	101-8001	BEST TECH ENGINEERING, INC	PETER	30 DAYS	PHP	804
01/24/2018	INV00019	101-A001	ADVANCE TRADING CORPORAT...	CINDY	30 DAYS	PHP	13,92
01/24/2018	INV00021	101-8001	BEST TECH ENGINEERING, INC	PETER	30 DAYS	PHP	4,28
01/24/2018	INV00023	101-C001	CARE SOFTWARE SOLUTIONS I...	CINDY	30 DAYS	PHP	60,09
01/31/2015	INV0101001	101-A001	ADVANCE TRADING CORPORAT...	CINDY	30 DAYS	PHP	60,09

Select the available fields on the panel and once selected, left-click and hold it to drag it to the column header. You can place the selected field anywhere on the column header once the two arrows facing each other appears.

The screenshot shows the 'Sales Invoices' table with columns: Date, S. Invoice #, Customer, Name, Agent, Currency, and Tax. The 'Customization: Sales Invoices' panel is open on the right, displaying a list of fields that can be added to the table. The 'Customer Agent' field is highlighted in the panel, and the 'Name' column header has a red box around it, indicating it is being dragged to.

Date	S. Invoice #	Customer	Name	Agent	Currency	Tax
09/01/2011	INV 11100	700-8001	BEST TECH ENGINEERING SON. BHD.	PETER	RM	
31/12/2011	INV0112/010	700-U002	US TECHNOLOGY LIMITED	SAM	USD	
18/05/2023	INV002	700-A002	AAA		RM	28.00
31/12/2011	INV0112/007	700-A001	ADVANCE TRADING SON. BHD.	CINDY	RM	
31/12/2011	INV0112/008	700-A001	ADVANCE TRADING SON. BHD.	CINDY	RM	
31/01/2011	INV0101/008	700-C001	DELL COMPUTER SON. BHD.	SAM	RM	
18/05/2023	INV001	700-A002	AAA		RM	68.50
31/12/2011	INV0112/006	700-A001	ADVANCE TRADING SON. BHD.	CINDY	RM	
31/01/2011	INV 11103	700-A001	ADVANCE TRADING SON. BHD.	CINDY	RM	
31/01/2011	INV 11105	700-C001	CARE SOFTWARE SOLUTIONS	CINDY	RM	
31/01/2011	INV 11110	700-C001	DELL COMPUTER SON. BHD.	SAM	RM	
02/04/2014	INV1504/002	700-A001	ADVANCE TRADING SON. BHD.	CINDY	RM	42.00
01/04/2014	INV1504/003	700-8001	BEST TECH ENGINEERING SON. BHD.	PETER	RM	46.00
28/01/2011	INV0101/006	700-A001	ADVANCE TRADING SON. BHD.	CINDY	RM	
04/04/2014	INV1504/004	700-C001	CARE SOFTWARE SOLUTIONS	CINDY	RM	54.00
05/04/2014	INV1504/005	700-C001	DELL COMPUTER SON. BHD.	SAM	RM	60.00
15/02/2011	INV 11106	700-C001	DELL COMPUTER SON. BHD. 1010	SAM	RM	
31/01/2011	INV 11112	700-8001	BEST TECH ENGINEERING SON. BHD.	PETER	RM	
10/02/2011	INV 11113	700-8001	BEST TECH ENGINEERING SON. BHD.	PETER	RM	
31/01/2011	INV 11101	700-8001	BEST TECH ENGINEERING SON. BHD.	PETER	RM	
31/01/2011	INV 11107	700-C001	CARE SOFTWARE SOLUTIONS	CINDY	RM	
21/01/2011	INV 11104	700-W001	WAT HONG INTERNATIONAL TRADING	SAM	RM	
31/01/2011	INV 11108	700-8001	BEST TECH ENGINEERING SON. BHD.	PETER	RM	
31/01/2011	INV 11109	700-C001	CARE SOFTWARE SOLUTIONS	CINDY	RM	
31/01/2011	INV 11111	700-8001	BEST TECH ENGINEERING SON. BHD.	PETER	RM	

If the available field is successfully pulled-out to the form, you can see the additional information per each transaction document

 **Sales Invoices**

tag a column header here to group by that column

Date	S. Invoice #	Customer	Customer Agent	Name	Agent	Currency
09/01/2011	INV 11100	700-B001	PETER	BEST TECH ENGINEERING SDN. BHD.	PETER	RM
31/12/2011	INV0112/010	700-U002	SAM	US TECHNOLOGY LIMITED	SAM	USD
18/05/2023	INV002	700-A002		AAA		RM
31/12/2011	INV0112/007	700-A001	CINDY	ADVANCE TRADING SDN. BHD.	CINDY	RM
31/12/2011	INV0112/008	700-A001	CINDY	ADVANCE TRADING SDN. BHD.	CINDY	RM
31/01/2011	INV0101/008	700-D001	SAM	DELL COMPUTER SDN. BHD.	SAM	RM
18/05/2023	INV001	700-A002		AAA		RM
31/12/2011	INV0112/006	700-A001	CINDY	ADVANCE TRADING SDN. BHD.	CINDY	RM
31/01/2011	INV 11103	700-A001	CINDY	ADVANCE TRADING SDN. BHD.	CINDY	RM
31/01/2011	INV 11105	700-C001	CINDY	CARE SOFTWARE SOLUTIONS	CINDY	RM
31/01/2011	INV 11110	700-D001	SAM	DELL COMPUTER SDN. BHD.	SAM	RM
02/04/2014	INV1504/002	700-A001	CINDY	ADVANCE TRADING SDN. BHD.	CINDY	RM
03/04/2014	INV1504/003	700-B001	PETER	BEST TECH ENGINEERING SDN. BHD.	PETER	RM
29/01/2011	INV0101/006	700-A001	CINDY	ADVANCE TRADING SDN. BHD.	CINDY	RM
04/04/2014	INV1504/004	700-C001	CINDY	CARE SOFTWARE SOLUTIONS	CINDY	RM
05/04/2014	INV1504/005	700-D001	SAM	DELL COMPUTER SDN. BHD.	SAM	RM
15/02/2011	INV 11106	700-D001	SAM	DELL COMPUTER SDN. BHD. 2020	SAM	RM
31/01/2011	INV 11112	700-B001	PETER	BEST TECH ENGINEERING SDN. BHD.	PETER	RM
10/02/2011	INV 11113	700-B001	PETER	BEST TECH ENGINEERING SDN. BHD.	PETER	RM
31/01/2011	INV 11101	700-B001	PETER	BEST TECH ENGINEERING SDN. BHD.	PETER	RM
31/01/2011	INV 11107	700-C001	CINDY	CARE SOFTWARE SOLUTIONS	CINDY	RM
21/01/2011	INV 11104	700-W001	SAM	WAT HONG INTERNATIONAL TRADING	SAM	RM
31/01/2011	INV 11108	700-B001	PETER	BEST TECH ENGINEERING SDN. BHD.	PETER	RM
31/01/2011	INV 11109	700-C001	CINDY	CARE SOFTWARE SOLUTIONS	CINDY	RM
31/01/2011	INV 11111	700-B001	PETER	BEST TECH ENGINEERING SDN. BHD.	PETER	RM

Using Report Inquiry:

In order to generate reports, go to the View menu and select the Reports under Navigation. Using the general ledger as a sample report, click the inquiry icon in the shortcut bar

General Ledgers - QNE Business Solutions

File Home Info View Tools Inquiry Maintenance

Navigation Reports Basic Default Window List Panels Font

Navigation Appearance Windows Actions

Navigation General Ledger

General Ledgers

Options Inquiry

Filters Project Selection

Date From To 22/05/2023

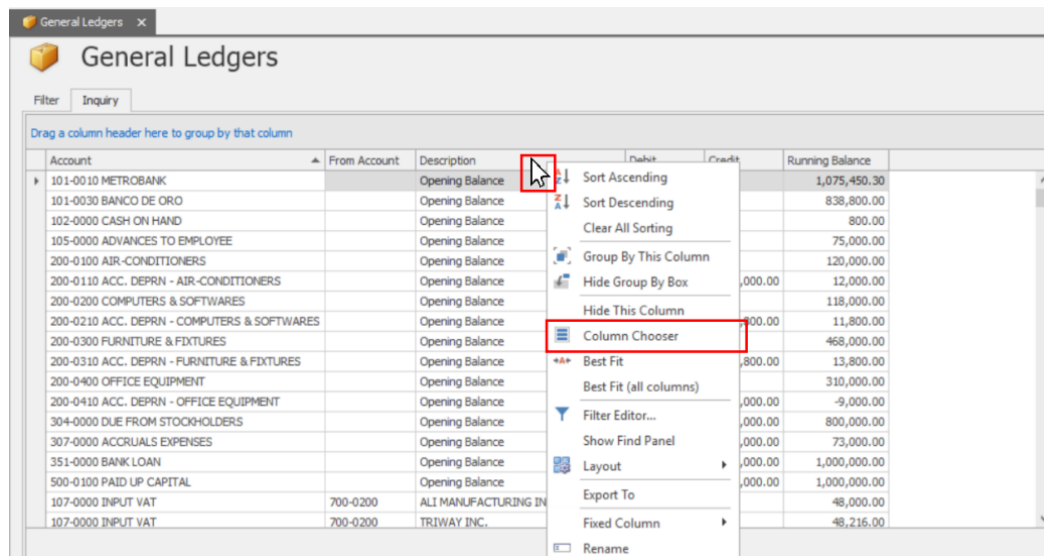
Account From To

Order By (Report Only)

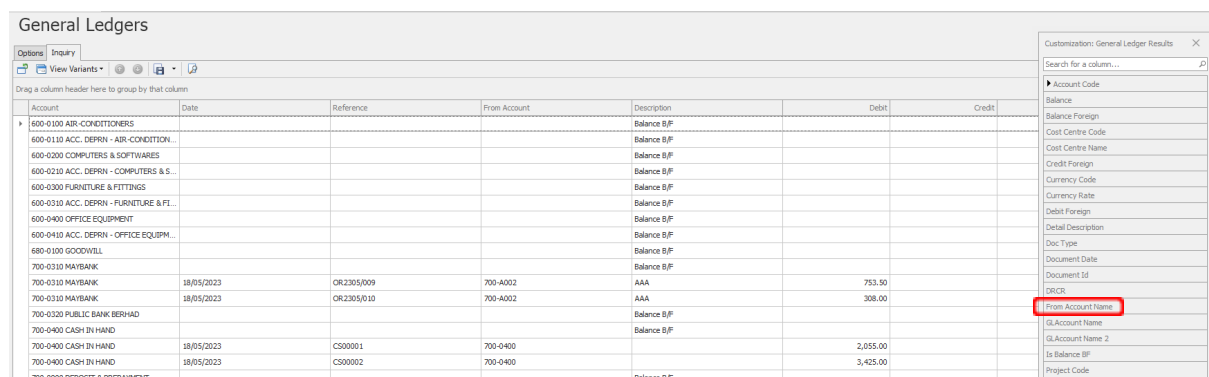
☒ Account code ☐ Account name

Account	Code	Description
<input type="checkbox"/>	100-0100	SALES - SOFTWARE
<input type="checkbox"/>	100-0200	SALES - HARDWARE
<input type="checkbox"/>	100-0300	SALES - PERIPHERALS
<input type="checkbox"/>	100-0400	SALES - SERVICES
<input type="checkbox"/>	150-0100	SALES - RETURN
<input type="checkbox"/>	150-0200	DISCOUNT ALLOWED
<input type="checkbox"/>	203-0000	PURCHASES
<input type="checkbox"/>	204-0000	PURCHASES RETURNED
<input type="checkbox"/>	205-0000	CARRIAGE INWARDS

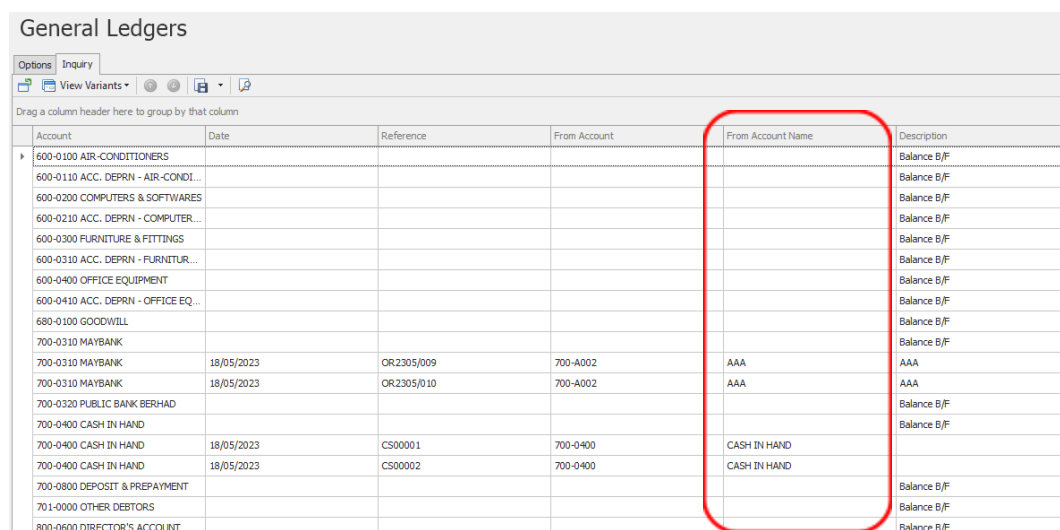
Place the mouse pointer in the header and right-click to show available option. Then, Select the Column Chooser.



Now select the available fields on the customization panel. Then pull-out the field.



Place the selected field in the inquiry column header to show the additional information.



Tip: You can use the blank area at the top of the column header to group each information. Just drag and drop the columns to it.

General Ledger: X

General Ledgers

Options Inquiry

View Variants

Account
Drag a column header here to group by that column

Account	Date	Reference	From Account	From Account Name
600-0100 AIR-CONDITIONERS				
600-0110 ACC. DEPRN - AIR-CONDI...				
600-0200 COMPUTERS & SOFTWARES				
600-0210 ACC. DEPRN - COMPUTER...				
600-0300 FURNITURE & FITTINGS				
600-0310 ACC. DEPRN - FURNITUR...				
600-0400 OFFICE EQUIPMENT				
600-0410 ACC. DEPRN - OFFICE EQ...				
680-0100 GOODWILL				
700-0310 MAYBANK				
700-0310 MAYBANK	18/05/2023	OR2305/009	700-A002	AAA
700-0310 MAYBANK	18/05/2023	OR2305/010	700-A002	AAA
700-0320 PUBLIC BANK BERHAD				
700-0400 CASH IN HAND				
700-0400 CASH IN HAND	18/05/2023	CS00001	700-0400	CASH IN HAND
700-0400 CASH IN HAND	18/05/2023	CS00002	700-0400	CASH IN HAND

Result:

General Ledgers

Options Inquiry

View Variants

Account

Date	Reference	From Account	Description	Debit	Credit	Running Balance
600-0100 AIR-CONDITIONERS			Balance B/F			12,000.00
600-0110 ACC. DEPRN - AIR-CONDITIONERS			Balance B/F			1,100.00
600-0200 COMPUTERS & SOFTWARES			Balance B/F			11,800.00
600-0210 ACC. DEPRN - COMPUTERS & SOFTWARES			Balance B/F			1,180.00
600-0300 FURNITURE & FITTINGS			Balance B/F			13,800.00
600-0310 ACC. DEPRN - FURNITURE & FITTINGS			Balance B/F			31,380.00
600-0400 OFFICE EQUIPMENT			Balance B/F			9,000.00

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