

How To Change Current Working Date To Match The PC Date

Scenario:

Customer A noticed that the current working date does not match the PC Date. As a result, she has to manually change the document date consistently. Normally, the current working date updates automatically based on the PC Date.

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Solution 1

1. Double check the **Save Account Date**'s checkbox on the login page. Make sure that the checkbox is unticked.





Save Account Date-Permanently saves the selected account date if the checkbox is ticked.



2. If you found that the checkbox is ticked, untick the **Save Account Date**'s checkbox. Select today's date in the Account Date's drop down list and then log in.



Output:

You can now see that the current working and document date match the PC date.







Page | 3

Solution 2

1.You can also simply untick the **Save Account Date's** check box and then log in.



2. You will notice that the document and current working date still do not match the PC date. Don't worry. Select **log out.**

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Output:

After logging out, you can see that the account date is updated automatically by the system.

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After following these steps, the current working date will automatically change with the PC date.

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Page | 5