



Managing Document Approval Notifications in Billing Approval Module

Scenario:

This setting allows administrators to control whether users receive notifications for pending document approvals when they log in to the system. This setting only applicable for the user who is using Billing Approval Module

Overall, having this setting helps improve efficiency, visibility, and control over the document approval process, ensuring that users stay informed and responsive to pending approvals.

However, for some users may have specific workflow preferences or responsibilities that don't involve document approvals, the user can untick the setting in access right.

The screenshot displays the QNE Business Solutions software interface. The main window shows the QNE SOFTWARE logo and a navigation pane on the left. A 'Module Manager' dialog box is open, showing a list of modules and features. The 'Billing Approvals Control' checkbox is highlighted with a yellow dashed box. A notification box in the bottom right corner states: 'Approval is required - Reminders: There is 1 document(s) pending for your approval.'

Module Manager - Modules & Features

<input checked="" type="checkbox"/> General Ledger	<input checked="" type="checkbox"/> GST Margin Scheme
<input checked="" type="checkbox"/> Account Receivable	<input checked="" type="checkbox"/> GST Group Registration
<input checked="" type="checkbox"/> Account Payable	<input type="checkbox"/> Finance Charge
<input checked="" type="checkbox"/> Stocks	<input checked="" type="checkbox"/> Deposit
<input checked="" type="checkbox"/> Sales	<input type="checkbox"/> Advance Currency
<input checked="" type="checkbox"/> Purchases	<input checked="" type="checkbox"/> Layout Customization
<input checked="" type="checkbox"/> Multi-Location	<input type="checkbox"/> Batch Email Distribution
<input checked="" type="checkbox"/> Multi-Currency	<input type="checkbox"/> Landing Cost
<input checked="" type="checkbox"/> Project	<input type="checkbox"/> Packing Lists
<input checked="" type="checkbox"/> GST/VAT/SST	<input type="checkbox"/> WTax
<input type="checkbox"/> Partial Delivery	<input type="checkbox"/> Stock Commission Group
<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Batch Number
<input checked="" type="checkbox"/> Price Group	<input type="checkbox"/> Starter Pack Plus
<input checked="" type="checkbox"/> Audit Trail	<input type="checkbox"/> Starter Pack
<input checked="" type="checkbox"/> Report Suite	<input type="checkbox"/> Free Edition
<input type="checkbox"/> Cost Centre	<input type="checkbox"/> Itemized Project Knock-Off
<input type="checkbox"/> Serial Number	<input type="checkbox"/> User Default Setting
<input type="checkbox"/> POS	<input type="checkbox"/> Partial Exemption
<input checked="" type="checkbox"/> Validation Manager	<input type="checkbox"/> Recurring
<input checked="" type="checkbox"/> Points Management	<input type="checkbox"/> Pending Approval
<input checked="" type="checkbox"/> User Defined Fields	<input checked="" type="checkbox"/> Billing Approvals Control

knowledge is power

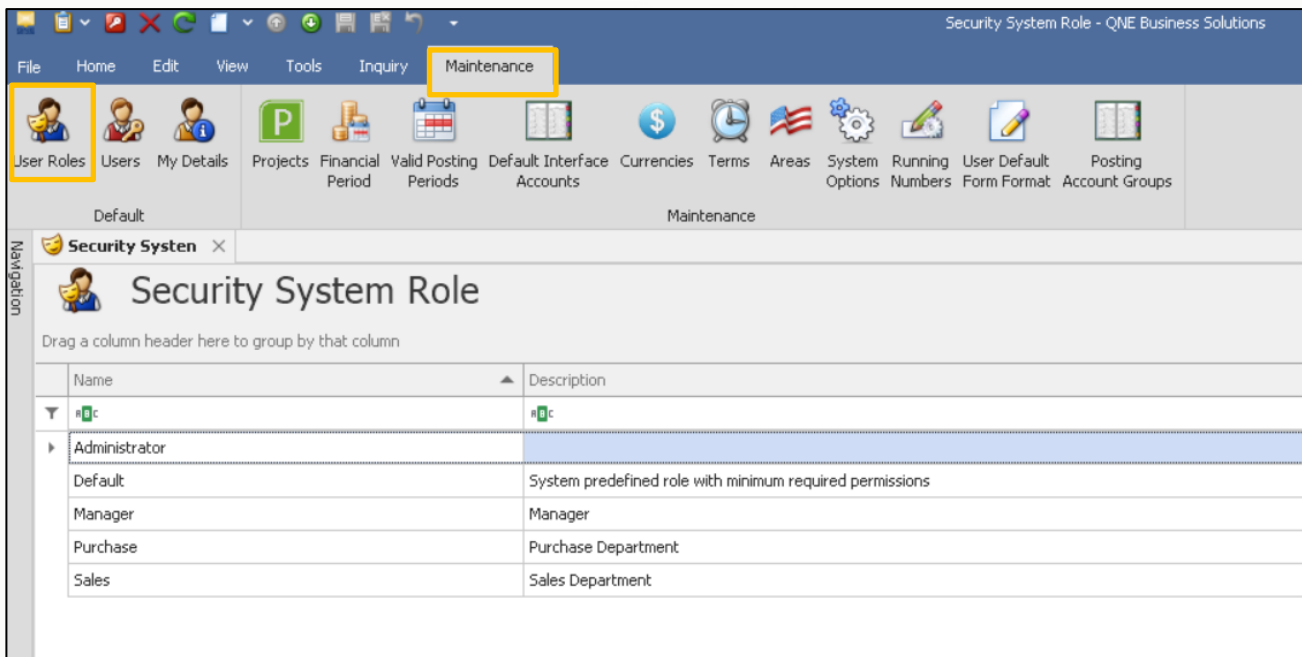
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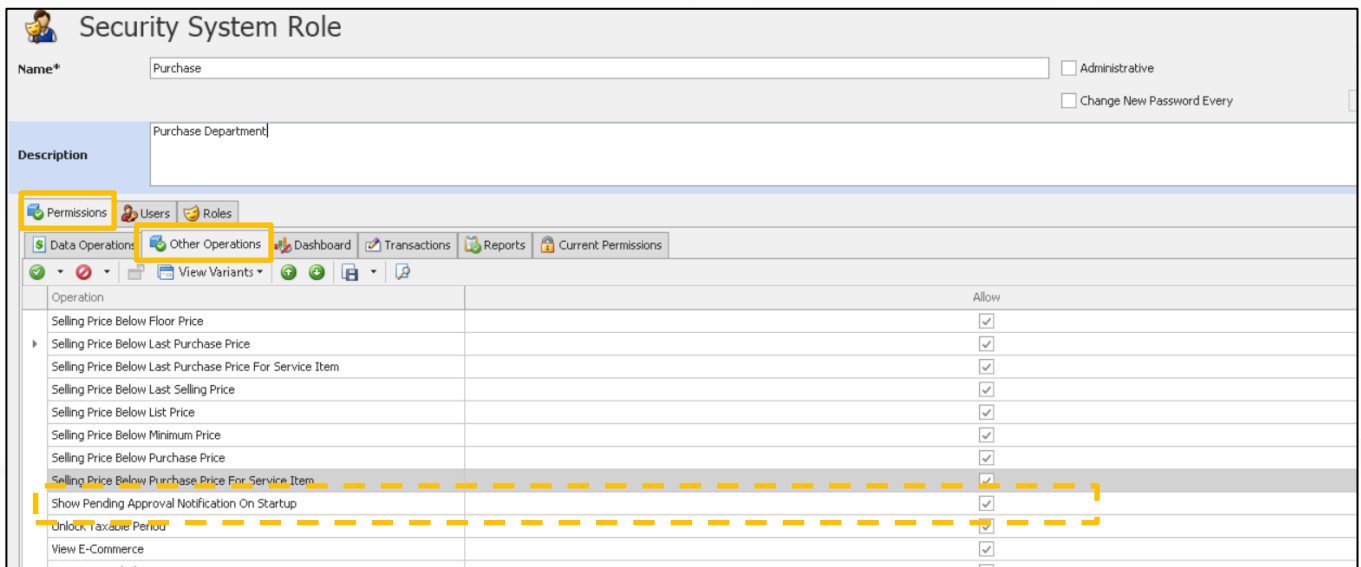


Solution

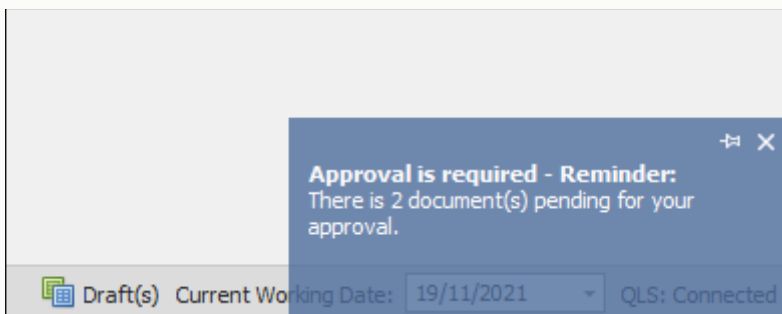
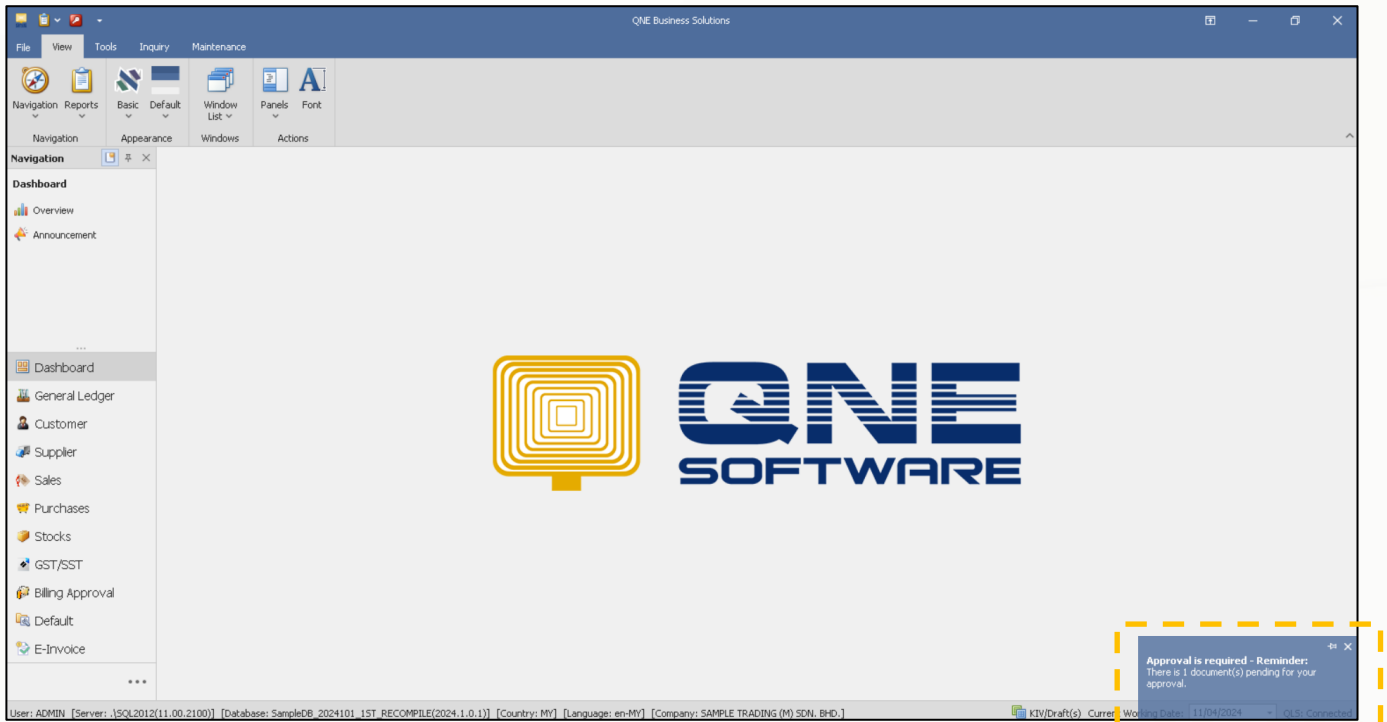
1. Maintenance > User Role > Select the user roles you would like to control



2. Permission > Other Operations > Show Pending Approval Notification on Startup



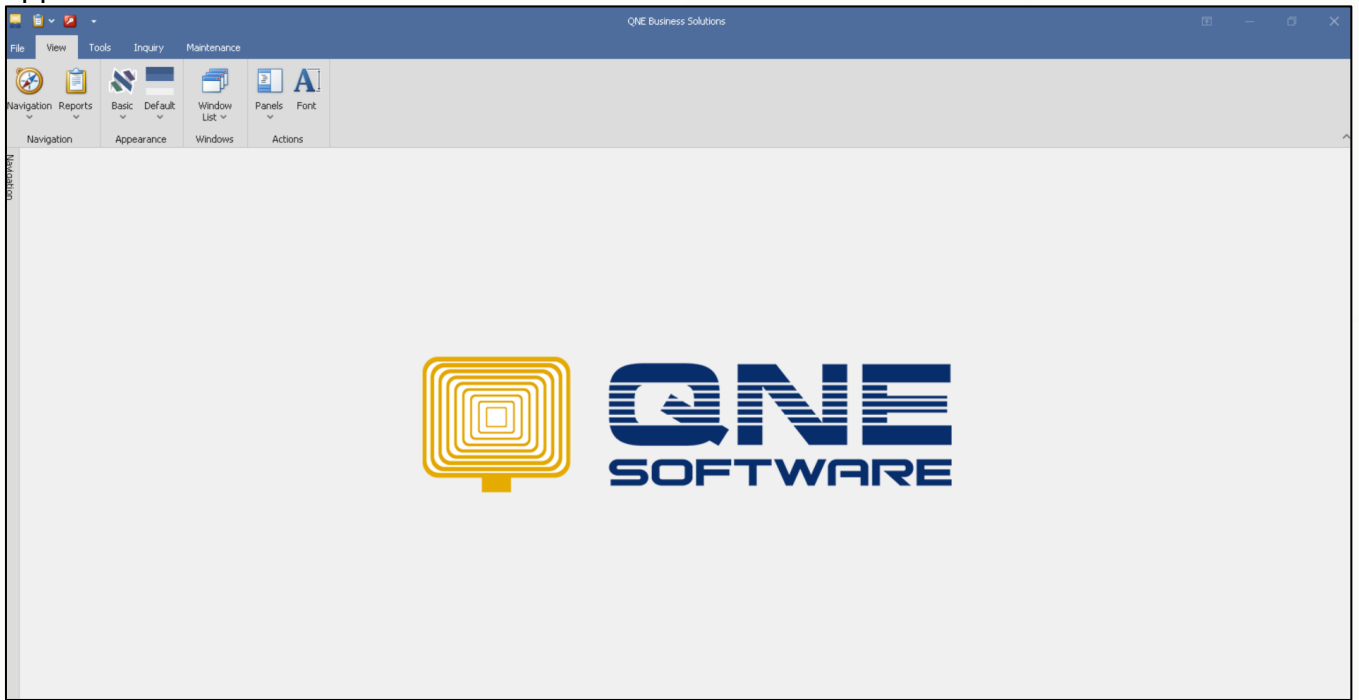
3. If user ticked this setting, there is notification at right corner to inform document pending for approval when user logs into system.



4. If user has unticked the setting,

Permissions		
Data Operations		
Other Operations		
Dashboard		
Transactions		
Reports		
Current Permissions		
View Variants		
Operation	Allow	
Selling Price Below Last Purchase Price	<input type="checkbox"/>	
Selling Price Below Last Purchase Price For Service Item	<input type="checkbox"/>	
Selling Price Below Last Selling Price	<input type="checkbox"/>	
Selling Price Below List Price	<input type="checkbox"/>	
Selling Price Below Minimum Price	<input type="checkbox"/>	
Selling Price Below Purchase Price	<input type="checkbox"/>	
Selling Price Below Purchase Price For Service Item	<input type="checkbox"/>	
Show Pending Approval Notification On Startup	<input type="checkbox"/>	
Unlock Taxable Period	<input type="checkbox"/>	

5. System will not show notification on startup when there is transaction pending approvals.



Click below link to learn more about Billing Approval Module
<https://support.qne.com.my/support/solutions/articles/81000398644-billing-approvals-control-module>