

# Access Right for Batch Number Creation and Selection

#### Scenario:

This setting applies to users involved in stock Batch module and management processes. When a company purchases items with batch numbers, certain users are responsible for creating batch numbers provided by the supplier. In such cases, the system prompts these users with a pop-up screen to create the stock batch item during the Stock In process.

\$	Pu	rch	ase	Invo	ices													
Details	Supplie	Deliv	er To	Shipping Inf	o Other:	s Notes	Files	Approvals	Info	e-Invoice								
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Conversely, other users may not need to create new batch numbers during the Stock In process because the batch numbers are already available in the system and are recurring. In this scenario, the system provides these users with a dropdown table, allowing them to select the appropriate batch number from a predefined list.

File Home <mark>Edit </mark> Task Info View Tools Inquiry Maintenance		
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Batch No Description Manufacturi Expiry Date Balance		
Purchase Invoices		
Details Supplier Deliver To Shipping Info Others		
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This distinction ensures that users can efficiently manage batch-related tasks based on their specific roles and responsibilities within the stock management workflow.





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#### Solution

1. Maintenance > User Role > Select the user roles you would like to control

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	F	Administrator		
		Default		System predefined role with minimum required permissions
		Manager		Manager
		Purchase		Purchase Department
		Sales		Sales Department

### Allow Create Stock Batch Number

1. Permission > Other Operations > Tick Allow Create Stock Batch Number

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Name*	Purchase	Administrative
		Change New Password Every
Description	Purchase Department	
🗟 Permissions 🧕	Users 🤯 Roles	
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Allow Mark Docu	uments as Closed	$\checkmark$
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Allow Select Sto	ock (In) Batch Number	$\checkmark$
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Database Restr	pre	$\checkmark$
Database Upgra	ade	✓



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 In Purchase Module, when user select the Batch Item (Item Maintenance > Batched is ticked) > System will prompt the Batch 'Stock In' table for creating Batch No. & Description

		Purch	ase Invoices								
Det	ails	Supplier Deliv	ver To Others Notes 🍈	Files Approva	ls Inf	īo					
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**3.** If user Untick Allow Create Stock Batch Number, means the user doesn't have access right to create the batch no,

-	Permissions 🕹 Users 🤤 Roles	
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	Access Web Application	
	Access Windows Application	$\checkmark$
×	Allow Create Stock Batch Number	
	Allow Mark Documents as Bounced/Revert Cheque	
	Allow Mark Documents as Cancelled	



4. In Purchase Module, user can only select from existing batch number and cannot create new batch number. Batch 'Stock In' table will not pop up.

	Purc	hase	e In	voic	es															
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## Allow Select Stock (In) Batch Number

5. If the access right 'Allow Selct Stock (in) Batch Number' is ticked

Permissions 🕹 Users 🤤 Roles	
🚯 Data Operations 😼 Other Operations 🥠 Dashboard 🗹 Transactions 🔯 Report	S Current Permissions
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Operation	Allow
Access Web Application	
Access Windows Application	✓
Allow Create Stock Batch Number	
Allow Mark Documents as Bounced/Revert Cheque	
Allow Mark Documents as Cancelled	
Allow Mark Documents as Closed	
Allow Mark Documents as PD Cheque	
Allow Mark Documents as Received	
Allow Select Stock (In) Batch Number	$\checkmark$
Allow To Edit Transferred Document's Header	



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knowledge is power

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6. In Purchase Module, after select the batch Item users can select the existing batch numbers from the drop-down table.

-		Purch	ase In	voices														
Det	ails	Supplier Deli	ver To Other	rs Notes 🖆 F	iles	Approv	vals I	nfo										
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						AS 103		Aspirin		01/	12/2020	31/12/2021			7			
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						AS 100		Aspirip		01/	10/2020	31/10/2021						
						AS 100		Aspirin		01/	01/2020	31/12/2021						
						AS 102		Aspirin		01/	11/2021	30/11/2022						
								1										

## 7. If user Untick Allow Select (In) Batch Number

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💲 Data Operations 🛛 🔂 Other Operations 🗤 Dashboard 🖉 Transactions	Beports 🛱 Current Permissions
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Operation	Allow
Access Web Application	
Access Windows Application	$\checkmark$
Allow Create Stock Batch Number	$\checkmark$
Allow Mark Documents as Bounced/Revert Cheque	
Allow Mark Documents as Cancelled	
Allow Mark Documents as Closed	
Allow Mark Documents as PD Cheque	
Allow Mark Documents as Received	
<ul> <li>Allow Select Stock (In) Batch Number</li> </ul>	
Allow To Edit Transferred Document's Header	



8. When users select an existing batch number,

Ś		Purch	nase	Inv	oice	es															
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								AS 10	0	Aspiri	٦	01	/10/2020	31/	/10/2021						
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### system will prompt an error message

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